

## RECORD OF PROCEEDINGS

## Minutes of New Richmond Exempted Village Board of Education Meeting

Held Market Street School

5:00 p.m.

August 19, 2011

The New Richmond Exempted Village Board of Education met in regular session at 5:00 p.m. on August 19, 2011, at Market Street School, 212 Market Street, New Richmond, Ohio 45157, with the following members present:

David Painter, President  
 Sharon Stark, Vice-President  
 Ben Bird  
 Fred Heflin  
 Kevin Walriven

Adam C. Bird, Superintendent, and Teresa S. Napier, Chief Financial Officer, were also present.

Mr. Bird had the following additions and changes to the agenda:

Add: 2012-17 E. Fund Establishment

It is recommended that the Board of Education establish the following funds:

007 Special Trust Funds

007-9651 FISCHER MEMORIAL SCHOLARSHIP FUND

Authority: Sections 5705.09

Purpose: To account for the assets held by the New Richmond Exempted Village Board of Education for a graduating senior to receive a scholarship.

Classification: Fiduciary Fund Type, Expendable Trust Fund

Add: 2012-21 A. Acceptance of Resignation

It is recommended that the Board of Education accept the following resignations:

4. Lynda Adams, *classified employee*, effective close of business September 2, 2011
5. Cheri Crouch, substitute *classified employee*, effective close of business August 19, 2011

Change: 2012-21 B. Employment of Personnel

It is recommended that the Board of Education employ the following:

1. Classified Employee
  - a. Amy Day, food service, one-year limited contract, effective August 16, 2011, 9 months, 2.5 hours per day, *Salary Step 1*, assigned to New Richmond High School
  - b. Joseph Cameron, one-year limited contract, effective August 16, 2011, 9 months, 3.3 hours/day, bus driver, *Salary Step 1*

# RECORD OF PROCEEDINGS

## Minutes of New Richmond Exempted Village Board of Education Meeting

Held      Market Street School                      5:00 p.m.                      August 19,                      2011

---

- Add:                                      2.      Certified Substitute Employees (2011-2012 School Year)
- e.      Nancy Manley
3.      Classified Substitute Employees (2011-2012 School Year)
- Delete:                                      ~~Cynthia Rich, Bus Aide~~
- Add:    Lynda Adams
- Add:                                      7.      Supplementals (2011-2012 School Year)
- a.      Nicole Parker, National Honor Society Advisor, Pay Level 2
- b.      Shelby Pride, Freshman Class Advisor, Pay Level 3
- c.      Julie Shepherd, Sophomore Class Advisor, Pay Level 3

2012-16      Moved by Mr. Heflin, seconded by Mr. Walriven, to approve the agenda as amended. Roll call: Mr. Painter, yea; Mrs. Stark, yea; Mr. Bird, yea; Mr. Walriven, yea; Mr. Heflin, yea. Motion carried.

### **PUBLIC PARTICIPATION**

Mr. Dean Johns addressed the Board requesting a detailed agenda be distributed before the meeting.

- 2012-17      Moved by Mr. Heflin seconded by Mrs. Stark to approve the following:
- A.      Approve the minutes of the June 17, July 7 and 12, 2011 Special Meetings, and the July 29, 2011 Regular Meeting.
- B.      Approve the financial report which includes: receipts, cash position, expenditures and investments for the month ending July 31, 2011.
- C.      Approve acceptance of the following donations:
1.      \$40 to NRHS Marching Band from Carol and Tom Hartman.
- D.      Dispose of the following items:
1.      Three (3) metal chairs racks with seventy (72) folding chairs from Monroe Elementary School
2.      Four (4) Phonic Ear Systems, ICN's: 02425, 02438, and 02841 from Monroe Elementary School
3.      One (1) Icemaker, ICN 01927, S/N EH2610635 from New Richmond Middle School
4.      One (1) File Cabinet ICN's 5343 and 01795 from Locust Corner Elementary School

Roll call: Mr. Walriven, yea; Mr. Painter, yea; Mr. Bird, yea; Mrs. Stark, yea; Mr. Heflin, yea. Motion carried.

## RECORD OF PROCEEDINGS

## Minutes of New Richmond Exempted Village Board of Education Meeting

Held      Market Street School                      5:00 p.m.                      August 19,                      2011

---

- Add:                      2.      Certified Substitute Employees (2011-2012 School Year)
- e.      Nancy Manley
3.      Classified Substitute Employees (2011-2012 School Year)
- Delete:                      ~~Cynthia Rich, Bus Aide~~
- Add:                      Lynda Adams
- Add:                      7.      Supplementals (2011-2012 School Year)
- a.      Nicole Parker, National Honor Society Advisor, Pay Level 2
- b.      Shelby Pride, Freshman Class Advisor, Pay Level 3
- c.      Julie Shepherd, Sophomore Class Advisor, Pay Level 3

2012-16      Moved by Mr. Heflin, seconded by Mr. Walriven, to approve the agenda as amended. Roll call: Mr. Painter, yea; Mrs. Stark, yea; Mr. Bird, yea; Mr. Walriven, yea; Mr. Heflin, yea. Motion carried.

**PUBLIC PARTICIPATION**

Mr. Dean Johns addressed the Board requesting a detailed agenda be distributed before the meeting.

2012-17      Moved by Mr. Heflin seconded by Mrs. Stark to approve the following:

- A.      Approve the minutes of the June 17, July 7 and 12, 2011 Special Meetings, and the July 29, 2011 Regular Meeting.
- B.      Approve the financial report which includes: receipts, cash position, expenditures and investments for the month ending July 31, 2011.
- C.      Approve acceptance of the following donations:
1.      \$40 to NRHS Marching Band from Carol and Tom Hartman
- D.      Dispose of the following items:
1.      Three (3) metal chairs racks with seventy (72) folding chairs from Monroe Elementary School
2.      Four (4) Phonic Ear Systems, ICN's: 02425, 02438, and 02841 from Monroe Elementary School
3.      One (1) Icemaker, ICN 01927, S/N EH2610635 from New Richmond Middle School
4.      One (1) File Cabinet ICN's 5343 and 01795 from Locust Corner Elementary School

Roll call: Mr. Walriven, yea; Mr. Painter, yea; Mr. Bird, yea; Mrs. Stark, yea; Mr. Heflin, yea. Motion carried.

## RECORD OF PROCEEDINGS

## Minutes of New Richmond Exempted Village Board of Education Meeting

Held Market Street School

5:00 p.m.

August 19, 2011

2012-18 Moved by Mr. Walriven, seconded by Mr. Bird, to approve bus stops and approve all district maintained turn-arounds as presented. Roll call: Mr. Painter, yea; Mrs. Stark, present; Mr. Heflin, yea; Mr. Bird, yea; Mr. Walriven, yea. Motion carried.

2012-19 Moved by Mr. Heflin, seconded by Mr. Bird, to approve a contract with Wellington Orthopaedic and Sport Medicine for the August 1, 2011 through May 31, 2012, as presented. Roll call: Mr. Walriven, yea; Mr. Painter, yea; Mrs. Stark, yea; Mr. Bird, yea; Mr. Heflin, yea. Motion carried.

2012-20 Moved by Mr. Walriven, seconded by Mrs. Stark, to enter into executive session for the purpose of consideration of the appointment, employment, dismissal, promotion, demotion or compensation of a public employee; in accordance with Ohio Revised Code 121.22(1). Roll call: Mr. Painter, yea; Mr. Bird, yea; Mr. Heflin, yea; Mrs. Stark, yea; Mr. Walriven, yea. Motion carried.

Mr. Painter declared the regular meeting moved into executive session at 6:23 p.m.

Mr. Painter declared the executive session adjourned and the regular meeting reconvened at 7:06 p.m.

2012-21 Moved by Mr. Walriven, seconded by Mr. Bird, to approve the following:

A. Accept the following resignations:

1. Sharon Benjamin, *classified employee*, effective close of business August 15, 2011
2. Amy McDaniel, *classified employee*, effective close of business August 17, 2011
3. Eric McMonigle, *Freshman Boys Basketball Coach*, effective close of business August 2, 2011
4. Lynda Adams, *classified employee*, effective close of business September 2, 2011
5. Cheri Crouch, *substitute classified employee*, effective close of business August 19, 2011

B. Employ the following:

1. Classified Employee
  - a. Amy Day, food service, one-year limited contract, effective August 16, 2011, 9 months, 2.5 hours per day, Salary Step 1, assigned to New Richmond High School
  - b. Joseph Cameron, one-year limited contract, effective August 16, 2011, 9 months, 3.3 hours per day, bus driver, Salary Step 1
2. Certified Substitute Employees (2011-2012 School Year)
  - a. Diana Pennington
  - b. Garth Peterson
  - c. McKenzie Poole
  - d. Samantha Puff
  - e. Nancy Manley

## RECORD OF PROCEEDINGS

## Minutes of New Richmond Exempted Village Board of Education Meeting

Held Market Street School 5:00 p.m. August 19, 2011

---

3. Classified Substitute Employees (2011-2012 School Year)
  - a. Lynda Adams
4. Lay Coaches (2011-2012 School Year)
  - a. Abby Mineer, JV Cheerleading Advisor, Pay Level 7
5. Food Service Summer Help (Regular Hourly Rate, as Verified in Kronos)
  - a. Opening Day Food Preparation (August 15, 2011, Not to Exceed 6 hours per individual)
    - 1) Eva Brewer
    - 2) Rhonda Henson
    - 3) Cindy Leen
    - 4) Lisa Manning
    - 5) Bonnie Whitaker
  - b. Math InService Catering (August 9, 2011, 4.5 hours)
    - 1) Cindy Leen
  - c. Inventory (August 1 – 19, 2011, Not to Exceed 10 hours)
    - 1) Bonnie Whittaker
  - d. Delivery Acceptance (August 15, 2011, 2.75 hours)
    - 1) Lory Powers
6. Detention Monitors, Homebound Instructors and Intervention Tutors (2011-2012 School Year) (Homebound Instructors require pre-approval by the Superintendent) (Hourly Rate as Determined by Negotiated Contract, upon verification on Kronos)
 

Approve all certified employees and certified substitute employees to serve in these capacities during the 2011-2012 school year.
7. Supplementals (2011-2012 School Year)
  - a. Nicole Parker, National Honor Society Advisor, Pay Level 2
  - b. Shelby Pride, Freshman Class Advisor, Pay Level 3
  - c. Julie Shepherd, Sophomore Class Advisor, Pay Level 3

Roll call: Mr. Painter, yea; Mrs. Stark, yea; Mr. Heflin, yea; Mr. Bird, yea; Mr. Walriven, yea.  
Motion carried.

## RECORD OF PROCEEDINGS

## Minutes of New Richmond Exempted Village Board of Education Meeting

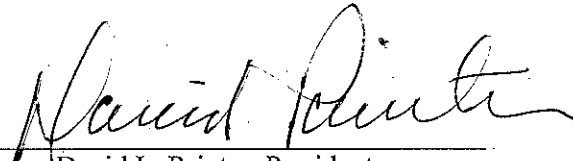
Held Market Street School

5:00 p.m.

August 19, 2011


---

- 2012-22 Moved by Mr. Heflin, seconded by Mrs. Stark, to extend the employment contract with the Superintendent for the period August 1, 2011 – July 31, 2013 per the terms of the original employment contract. Roll call: Mr. Walriven, yea; Mr. Painter, yea; Mr. Bird, abstain; Mrs. Stark, yea; Mr. Heflin, yea. Motion carried.
- 2012-23 Moved by Mrs. Stark, seconded by Mr. Bird to adjourn the regular meeting. Roll call: all yeas.  
Mr. Painter declared the regular meeting adjourned at 7:10 p.m.



---

David L. Painter, President



---

Teresa S. Napier, Chief Financial Officer