

The New Richmond Exempted Village Board of Education met in regular session on June 26, 2003, 5:30 p.m. at Market Street School, 212 Market Street, New Richmond, Ohio 45157, with the following members present:

- Ralph Shepherd, Vice-President
- Mark Adamson
- Fred Heflin

Mr. Hawkins arrived shortly after the opening of the meeting.

Mr. Charles Moore, Superintendent, and Teresa Napier, Chief Financial Officer, were also present.

Mr. Moore had the following additions and changes to the agenda:

- add
- C. Disposal of Equipment
    - Twenty-three (23) non-fiction books from New Richmond Elementary School
    - Eighteen (18) fiction books from New Richmond Elementary School
    - Two (2) Easy non-fiction books from New Richmond Elementary School
    - Two (2) Overhead projectors, Inventory Control Nos.02231, and 02240
    - Two (2) Audio Cassette Players

delete

- E. Funds Advance

516-9002	IDEA, Part B, Title VI-B	\$12,300.20
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- change
- H. Transfer of Funds
    - 2. WHEREAS, as of June 27, 2003 an unexpended balance in the treasury to the credit of the general fund which sum is not encumbered by any unliquidated and outstanding obligations or encumbrances and;

WHEREAS, the board of Education has determined that it is necessary to transfer the sum of \$3,880,107.07 from the general fund to the following funds.

NOW THEREFORE BE IT RESOLVED that the sum of \$3,880,107.07 be and is hereby transferred/reallocated from the general fund to the following funds of the school district.

change to

001-9003	MS Textbooks & Instructional Materials	55,000.00
001-9003	MS Textbooks & Instructional Materials	75,000.00

- 7. Contract Award
- delete

- B. It is recommended that the Board of Education enter into a contract with \_\_\_\_\_, low bidder, at a price of \_\_\_\_\_ for Monroe and Pierce Elementary Schools paving work. Work to be performed in accordance with bid specifications.

2003

add  
18. Acceptance of Resignations

- Cheryl Scott, *certified employee*, effective August 10, 2003
- David Riel, *Principal, New Richmond Elementary School*, effective June 30, 2003

19. Employment of Personnel

add  
A. Certified Employee (2003/2004 School Year)

add  
Don Lakes, New Richmond High School, Business, full-time, one-year limited contract, MA, 214 semester hours, three (3) years experience, MA+30 salary step four (4)

add  
Jeff Zink, New Richmond High School, Social Studies, full-time, one-year limited contract, MA, 259 semester hours, sixteen (16) years experience, MA+15 salary step ten (10)

add  
22. Adoption of Textbooks

It is recommended that the Board of Education adopt textbooks as presented.

add  
23. Approval of Contract

It is recommended that the Board of Education contract with KW Group LLC, for HVAC preventative maintenance, for a period of one-year, effective July 1, 2003 as follows:

\$12,168.00	Controls
\$41,508.00	H/VAC Systems

add  
24. Resolution Dispensing with Statutory Procedure

WHEREAS, it has been determined that the Board must make repairs to the heating and ventilations systems at New Richmond High School, New Richmond Middle School and Monroe Elementary School buildings, located at 1131 Bethel-New Richmond Road, 1135 Bethel-New Richmond Road, and 2117 Laurel-Lindale Road, New Richmond, Clermont County, Ohio 45157, at a cost which will exceed twenty-five thousand dollars; and,

WHEREAS, it is necessary that the work be done in the most expeditious manner possible consistent with proper building repair practice, in order to provide adequately ventilated facilities at the aforementioned schools which are presently inadequately ventilated facilities, and in which it is impossible for the teaching staff to properly conduct school sessions; therefore,

BE IT RESOLVED that this Board, finding urgent necessity exists, hereby waives the procedure outlined by statute 3313.46 and 153.54 in respect to advertising for bids, therefore the board will dispense will all advertising and bidding procedures as defined by Ohio Revised Code.

2003-300 Moved by Mr. Heflin, seconded by Mr. Adamson, to approve the agenda as amended. Roll call: Mr. Shepherd, yea; Mr. Adamson, yea; Mr. Heflin, yea. Motion carried.

**SUPERINTENDENT'S REPORT**

Market Street School

5:30 p.m.

June 26, 2003

Mr. Mark Bailey, Principal Monroe Elementary School, discussed his goals at Monroe elementary and reviewed Ohio Proficiency test scores.

Ms. Diana Spinnati, Assistant Superintendent, discussed the science and social studies textbooks.

#### **PUBLIC PARTICIPATION**

Maria D'Aquila, Charles Meyers, and Martin Bezold addressed the Board of Education regarding the staff changes at Monroe Elementary School.

2003-301 Moved by Mr. Heflin, seconded by Mr. Hawkins, to approve the following:

- A. Approve the minutes of the May 6, 2003 Instruction, Curriculum, and Technology Committee Meeting, the May 7, 2003 Facilities/, Transportation, Extracurricular & Recreation Committee Meeting, the May 8, 2003 Personnel and Negotiations Committee Meeting, the May 19, 2003 Policy Committee Meeting, the May 10, 2003 Special Meeting and the May 19, 2003 Regular Meeting.
- B. Approve the financial report for the month ending May 31, 2003:
  - Receipts
  - Cash Position
  - Expenditures
  - Investments
- C. Dispose of the following:
  - Four (4) Pioneer Laser Disc Players, Inventory Control Numbers: 00881, 00882, 00884 and 01361 from NRMS
  - One (1) Lexmark 2390 Printer, Inventory Control Number 01880 from NRMS
  - One (1) HP DeskJet 870cxi, Inventory Control Number 01814 from NRMS
  - Twenty-four (24) books (various titles) from NRMS
  - One (1) Bell and Howell Cassette Player, Inventory Control Number 03291 from NRMS
  - Two (2) Televisions, Inventory Control Numbers: 00625 and 01306 from NRHS
  - Two (2) Video Cassette Recorders, Inventory Control Numbers: 001351 and 01295 from NRHS
  - Two (2) Audio Cassette Players, Inventory Control Numbers: 01333 and 01334 from NRHS
  - Twenty-three (23) non-fiction books from New Richmond Elementary School
  - Eighteen (18) fiction books from New Richmond Elementary School
  - Two (2) Easy non-fiction books from New Richmond Elementary School
  - Two (2) Overhead projectors, Inventory Control Nos.02231, and 02240
  - Two (2) Audio Cassette Players
- D. Transfer of Funds
  1. WHEREAS, there is presently an unexpended balance in the treasury to the credit of the general fund which sum is not encumbered by any unliquidated and outstanding obligations or encumbrances and;

WHEREAS, the board of Education has determined that it is necessary to transfer the sum of \$3,729.22 from the general fund to the High School Band Fund (300-9134).

NOW THEREFORE BE IT RESOLVED that the sum of \$3,729.22 be and is hereby transferred from the general fund to the High School Band Fund (300-9134) of the school district.

2. WHEREAS, there is presently an unexpended balance in the treasury to the credit of the general fund which sum is not encumbered by any unliquidated and outstanding obligations or encumbrances and;

WHEREAS, the board of Education has determined that it is necessary to transfer the sum of \$16,218.53 from the general fund to the Board of Education Service Fund (001-9999).

NOW THEREFORE BE IT RESOLVED that the sum of \$16,218.53 be and is hereby transferred from the general fund to the Board of Education Service Fund (001-9999) of the school district.

3. WHEREAS, the New Richmond Exempted Village School District Board of Education has determined that it is necessary to transfer the sum of \$20.00 from fund 300-9511 to the loss for unclaimed fund (022-9999) for the outstanding check #054905 to Charles Quehl dated July 31, 2001.

NOW THEREFORE BE IT RESOLVED that the sum of \$20.00 from the above listed fund is transferred to the loss for unclaimed funds (022-9999) account of the New Richmond Exempted Village School District Board of Education.”

[Note: This transaction is pursuant to O.R.C. 9.39 – “Liability for public moneys received; unclaimed funds – All money received or collected by a public official under color of office and not otherwise paid out according to law shall be paid into the treasury of the public office with which he is connected to the credit of a trust fund and shall be retained there until claimed by its lawful owner. If not claimed within a period of five years, the money shall revert to the general fund of the school district.”]

- E. Advance funds from the general fund to the following funds:

Fund	Description	Amount
200-9680	High School Annual	\$2,981.24
300-9137	High School Troubadours	\$1,282.73
516-9003	Special Education	\$44,942.90
572-9003	Title I	\$193,169.23
573-9003	Title V	\$10,596.24
584-9003	Drug Free School	\$774.86
590-9003	Title IIA	\$46,208.34
599-9003	Title IIB	\$1,733.40

- F. Final Appropriations for FY2003

APPROPRIATION RECAP SHEET  
ALL FUNDS TYPES

GOVERNMENTAL FUND TYPES

Fund Class/Name	Fund Number / SCC	Total Appropriation
General Fund Class	001	\$ 30,173,841.36
Special Revenue Class		
Public School Support	018	\$ 22,045.16
Other Grant	019	\$ 4,622.02
Underground Storage Tank Fund	031	\$ 2,400.00
District Manage Activity	300	\$ 191,833.03
Teacher Development	416	\$ 182.01
Management Information System	432	\$ 7,192.83
Public School Preschool	439	\$ 113,695.26
Disadvantaged Pupil Impact Aid	447	\$ 49,434.18
Data Communication Fund	451	\$ 17,500.00
Schoolnet Profess. Development	452	\$ 7,962.82
Ohio Reads	459	\$ 6,000.00
Extended learning Opportunity (ELO)	465	\$ 13,102.53
Miscellaneous State Grant Fund	499	\$ 576.20
NdeaTitle II	514	\$ 23,021.14
Title VI-B Sp Ed Ast State-hcp	516	\$ 455,014.88
Title I-fin Assist-disadv Child	572	\$ 680,809.81
Title VI	573	\$ 11,970.88
Title VI (Drug Free)	584	\$ 17,439.00
Goals 2000	589	\$ 14,762.38
Reducing Class Size	590	\$ 166,829.58
Miscellaneous Fed. Grant Fund	599	\$ 11,567.00
Total Special Revenue Class		\$ 1,817,960.71
Debt Service Fund Class		
Bond Retirement	002	\$ 210,410.41
Capital Projects Funds		
Permanent Improvement	003	\$ 63,537.58
Schoolnet Equip/Infrastructure	450	\$ 40,633.78
Inter. Video Distance	458	\$ 1,591.75
Total Capital Project Fund Class		\$ 105,763.11

PROPRIETARY FUND TYPES

Enterprise Funds		
Food Service	006	\$ 659,426.80
Uniform School Supplies	009	\$ 6,392.82

2003 Market Street School 5:30 p.m. June 26,

County Preschool	011	\$	191,929.58
Preschool	020	\$	17,381.27
Total Enterprise Fund Class		\$	875,130.47
Internal Service Fund Class			
Rotary-internal Services	014	\$	6,934.84
Computer Network Class 'A' Site	025	\$	.00
Total Internal Service Fund Class		\$	6,934.84

FIDUCIARY FUND TYPES

Trust Fund Class			
Special Trust	007	\$	11,560.09
Endowment	008	\$	.00
Total Trust Fund Class		\$	11,560.09
Agency Fund			
District Agency	022	\$	3,619,090.08
Student Managed Activity	200	\$	67,983.41
Total Agency Fund		\$	3,687,073.49
Total Appropriations - All Fund Types		\$	36,888,674.48

G. Appropriations for FY2004

APPROPRIATION RECAP SHEET  
ALL FUNDS TYPES

GOVERNMENTAL FUND TYPES

Fund Class/Name	Fund Number / SCC		Total Appropriation
General Fund Class	001	\$	28,406,750.77
Special Revenue Class			
Public School Support	018	\$	32,298.76
Other Grant	019	\$	3,188.00
Underground Storage Tank Fund	031	\$	9,955.44
District Manage Activity	300	\$	44,804.34
Management Information System	432	\$	10,020.88
Public School Preschool	439	\$	113,624.00
Disadvantaged Pupil Impact Aid	447	\$	2,045.82
Schoolnet Profess. Development	452	\$	5,288.40
Title VI-B Sp Ed Ast State-hcp	516	\$	95,951.92



2003

1. WHEREAS, as of July 1, 2003 an unexpended balance in the treasury to the credit of the general fund which sum is not encumbered by any unliquidated and outstanding obligations or encumbrances and;

WHEREAS, the board of Education has determined that it is necessary to transfer the sum of \$15,000 from the general fund to the high school athletic fund.

NOW THEREFORE BE IT RESOLVED that the sum of \$15,000 be and is hereby transferred from the general fund to the high school athletic fund of the school district.

2. WHEREAS, as of June 27, 2003 an unexpended balance in the treasury to the credit of the general fund which sum is not encumbered by any unliquidated and outstanding obligations or encumbrances and;

WHEREAS, the board of Education has determined that it is necessary to transfer the sum of \$3,880,107.07 from the general fund to the following funds.

NOW THEREFORE BE IT RESOLVED that the sum of \$3,880,107.07 be and is hereby transferred/reallocated from the general fund to the following funds of the school district.

001-9001	Computer Tech Textbooks & Instructional Materials	\$ 191,813.71
001-9002	HS Textbooks & Instructional Materials	113,385.44
001-9003	MS Textbooks & Instructional Materials	75,000.00
001-9004	NRE Textbooks & Instructional Materials	42,580.97
001-9005	Capital Improvements & Maintenance	1,430,904.60
001-9006	Monroe Textbooks & Instructional Materials	48,551.05
001-9007	LCE Textbooks & Instructional Materials	49,198.89
001-9008	Transportation	550,751.37
001-9009	Textbooks & Instructional Materials	659,293.64
001-9101	General Fund/Technology	30,176.78
001-9202	General Fund/HS	34,681.12
001-9303	General Fund/MS	24,894.94
001-9404	General Fund/NRE	17,226.26
001-9505	Custodial Non-Restricted	294,042.88
001-9606	General Fund/Monroe	28,924.88
001-9707	General Fund/LCE	18,038.80
001-9808	Bus Fuel	178,665.06
001-9909	General Fund/Curriculum	91,976.68
TOTAL		\$3,880,107.07

I. Funds Establishment

It is recommended that the Board of Education establish the following funds:

Market Street School

5:30 p.m.

June 26, 2003

200 Student Activity Funds

200-9008

Authority: Sections 3313.062  
Purpose: To account for the class of 2008 student activity program  
Classification: Governmental Fund Type, Special Revenue Fund

200-9009

Authority: Section 3313.062  
Purpose: To account for the class of 2009 student activity program  
Classification: Governmental Fund Type, Special Revenue Fund

007 Special Trust Funds

007-9010

Authority: Sections 5705.09  
Purpose: To account for the assets held by the New Richmond Exempted Village Board of Education for a graduating senior in the year 2010 to receive a scholarship. Said recipient must have been a student of the New Richmond Elementary School  
Classification: Fiduciary Fund Type, Expendable Trust Fund

020-9004

Authority: Section 5705.12  
Purpose: To account for the operations of the collection of tuition and the payment of pre-school expenditures  
Classification: Proprietary Fund Type, Enterprise Fund

439 Public School Preschool

439-9004

Authority: Appropriation Item 200-809  
Purpose: A fund to assist school districts in paying the cost of preschool programs for three and four year olds  
Classification: Governmental Fund Type, Special Revenue Fund

452 School Net Professional Development

452-9004

Authority: Section 5705.09  
Purpose: A fund provided to account for a professional development subsidy grant  
Classification: Governmental Fund Type, Special Revenue Fund

516 (IDEA, Part B) Special Education: Education of Handicapped Children

516-9004

Authority: Catalog of Federal Domestic Assistance #84.027  
Purpose: Grants to assist states in providing an appropriate public education to all children with disabilities  
Classification: Governmental Fund Type, Special Revenue Fund

572 Title I, Disadvantaged Children/Targeted Assistance

572-9004

Authority: Catalog of Federal Domestic Assistance #84.010  
Catalog of Federal Domestic Assistance #84.013  
Catalog of Federal Domestic Assistance #84.213  
Catalog of Federal Domestic Assistance #84.332  
Purpose: To provide financial assistance to State and Local educational agencies to meet the special needs of educationally deprived children. Included are the Even Start and Comprehensive School Reform programs.

573 Title V – Innovative Education Programs

2003

573-9004

Authority: Catalog of Federal Domestic Assistance #84.298

Purpose: To assist States and local educational agencies in the reform of elementary and secondary education. Funds may be used for various materials, technology, and projects implementing school improvement and parental involvement activities authorized under ESEA, Title I. This program is subject to non-supplanting requirements and must use a restricted indirect cost rate which is referred to under 34 CFR 76.564-76.569.

Classification: Governmental Fund Type, Special Revenue Fund

584 Drug Free School Grant

584-9004

Authority: Catalog of Federal Domestic Assistance #84.186

Purpose: To offer a disciplined environment conducive to learning, by preventing violence in and around schools and strengthen programs that prevent the illegal use of alcohol, tobacco, and drugs, involve parents, and coordinated with related Federal, State and community efforts and resources.

Classification: Governmental Fund Type, Special Revenue Fund

590 Improving Teacher Quality

590-9004

Authority: Catalog of Federal Domestic Assistance #84.367

Purpose: A fund used to account for monies to hire additional classroom teachers in grades 1 through 3, so that the number of students per teacher will be reduced.

Classification: Governmental Fund Type, Special Revenue Fund

599 Miscellaneous Federal Grants

599-9004

Authority: Section 5705.12 of the Revised Code and as directed by the Auditor of State and/or the Ohio Department of Education. Grants programs include, but are not limited to the following:

Code of Federal Domestic Assistance #84.184, Title IV-Part A, Community Service Grants

Code of Federal Domestic Assistance #84.215, Title V, Part D, Improvement of Education

Code of Federal Domestic Assistance #84.206, Title V, Part D, Javits Gifted/Talented

Code of Federal Domestic Assistance #84.282, Title V, Part B, Charter Schools

Code of Federal Domestic Assistance #84.287, Title IV, Part B, 21<sup>st</sup> Century Learning Centers

Code of Federal Domestic Assistance #84.318, Title II-Part D, Technology

Code of Federal Domestic Assistance #84.323, IDEA, Part D, State Program Improvement

Code of Federal Domestic Assistance #84.336, Title II, Part A, Teacher Quality Enhancement

Code of Federal Domestic Assistance #84.338, Title II, Part C, Reading Excellence

Code of Federal Domestic Assistance #84.357, Title I, Part B, Reading First

Code of Federal Domestic Assistance #84.358, Title VI B – Rural and Low Income

Code of Federal Domestic Assistance #94.004, Learn and Service America

Purpose: A fund used to account for various monies received through state agencies from the federal government or directly from the federal government which are not classified elsewhere/ A separate cost center must be used for each grant.

Market Street School

5:30 p.m.

June 26, 2003

Classification: Governmental Fund Type, Special Revenue Fund

J. Approve severance payments to the following retirees:

Name	DOB	Retirement Date	Sick Leave Balance	Paid Days	Daily Rate	Total
Betty Tabor	01/31/1951	July 1, 2003	260	115	\$361.87	\$41,615.05
Kathy Fite	07/06/1947	June 1, 2003	260	115	\$342.60	\$39,399.00
Sandra Dennison	07/09/1951	July 1, 2003	260	115	\$292.45	\$33,631.75
Richard Collier	06/08/1949	June 1, 2003	197	98.50	\$361.89	\$35,646.17
Thomas Elfers	07/14/1950	August 1, 2003	260	115	\$321.72	\$36,997.80
Jane Stine	07/24/1947	July 1, 2003	260	115	\$361.94	\$41,623.10
Carol Corbin	02/18/1935	July 1, 2003	237.75	50	\$79.76	\$3,988.00
Janice Hayslip	02/13/1940	July 1, 2003	12.75	3.19	\$91.21	\$290.96

2003

Name	DOB	Retirement Date	Sick Leave Balance	Paid Days	Daily Rate	Total
Carole Roberts	01/17/1942	July 1, 2003	14.25	3.57	\$82.90	\$295.96
David Riel	04/19/1953	July 1, 2003	360	115	\$407.43	\$46,854.45

Roll call: Mr. Shepherd, yea; Mr. Adamson, yea; Mr. Hawkins, yea; Mr. Heflin, yea. Motion carried.

2003-301 Moved by Mr. Heflin, seconded by Mr. Adamson, to appoint Mr. Hawkins as delegate to the 2003 OSBA Annual Business Meeting and in the event the delegate cannot serve Mr. Shepherd has been appointed as alternate. Roll call: Mr. Hawkins, yea; Mr. Shepherd, yea; Mr. Adamson, yea; Mr. Heflin, yea. Motion carried.

On Friday, June 6, 2003, public bids were opened and read aloud for roof replacement at New Richmond High School. Bids are as follows:

Vendor	Bid Bond	Non-Coll Aff	Del Prop Aff	Addendum	Amount
C.A. Eckstein	✓	✓	✓		\$104,334 Add'l \$41,882
Forshee	✓	✓	✓	Noted	\$125,576 Add'l \$51,117
Imbus	✓	✓	✓	Noted	\$118,253 Add'l \$47,995
Hinson	✓	✓	✓		\$102,016 Add'l \$40,659
Zero Breeze	✓	✓	✓		\$146,011 Add'l \$62,298

2003-303 Moved by Mr. Hawkins, seconded by Mr. Adamson, to enter into a contract with Hinson Roofing, low bidder, at a price of \$142,675 for installation of New Richmond High School roof. Work to be performed in accordance with bid specifications. Roll call: Mr. Heflin, yea; Mr. Shepherd, yea; Mr. Adamson, yea; Mr. Hawkins, yea. Motion carried.

2003-304 Moved by Mr. Adamson, seconded by Mr. Heflin, to enter into a contract agreement with Dietz Property Tax Consultants, Inc., for the period beginning July 1, 2003 and ending June 30, 2004 for an annual fee of \$1,750. Additional work performed outside the scope of this contract will be billed at \$75 per hour. Roll call: Mr. Hawkins, yea; Mr. Shepherd, yea; Mr. Heflin, yea; Mr. Adamson, yea. Motion carried.

2003-305 Moved by Mr. Heflin, seconded by Mr. Hawkins, to approve FY 2004 membership and service fees to HCCA for the following services:

Membership	\$ 5,000.00
Financial	\$ 8,859.84
Student	\$ 13,591.80
EMIS	<u>\$ 2,139.45</u>

Market Street School  
TOTAL

5:30 p.m.  
\$ 32,108.09

June 26, 2003

Roll call: Mr. Adamson, yea; Mr. Shepherd, yea; Mr. Hawkins, yea; Mr. Heflin, yea. Motion carried.

2003-306 Moved by Mr. Hawkins, seconded by Mr. Adamson, to approve the following:

- A. Specifications, and authorize the Treasurer to advertise for bid, for three school busses.
- B. Specifications, and authorize the Treasurer to advertise for bid, for twenty-five (25) bus coolant heaters.

Roll call: Mr. Shepherd, yea; Mr. Heflin, yea; Mr. Adamson, yea; Mr. Hawkins, yea. Motion carried.

2003-307 Moved by Mr. Adamson, seconded by Mr. Hawkins,

Whereas, the New Richmond Exempted Village School District of 212 Market Street, New Richmond, Clermont County, Ohio has satisfied all the requirements for membership on the Ohio High School Athletic Association, a voluntary not for profit association; and

Whereas, the Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION that all schools listed (New Richmond Middle and New Richmond High Schools) shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved by and adopted by this Board of Education for its own minimum student eligibility standards as the Board deems appropriate;

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

Roll call: Mr. Heflin, yea; Mr. Shepherd, yea; Mr. Hawkins, yea; Mr. Adamson, yea. Motion carried.

2003-308 Moved by Mr. Heflin, seconded by Mr. Hawkins, to approve the following:

- A. The handbook for all elementaries as presented.
- B. The middle and high school handbooks as presented.

Roll call: Mr. Adamson, yea; Mr. Shepherd, yea; Mr. Hawkins, yea; Mr. Heflin, yea. Motion carried.

2003-309 Moved by Mr. Hawkins, seconded by Mr. Adamson, that the Board of Education authorize Steed Hammond Paul Architects to prepare specifications for completion of the existing Athletic Complex, located at 1139 Bethel-New Richmond Road, Clermont County, Ohio. Upgrades are to include the following:

Visitors Side Bleachers – 500 Additional Seats  
Eight Track Lane  
Turf the Football Field  
Handicapped Seating (per ADA Requirements)  
Restrooms and Concession Stand on the Visitor Side of the Field

Bid Alternate: Additional 1,750 Home Seats with Restroom Facilities

Roll call: Mr. Shepherd, yea; Mr. Heflin, nay; Mr. Adamson, yea; Mr. Hawkins, yea. Motion carried.

2003

- 2003-310 Moved by Mr. Hawkins, seconded by Mr. Adamson, that the Board of Education authorize Steed Hammond Paul Architects to prepare specifications for upgrades to the High School Auditorium, located at 1139 Bethel-New Richmond, Clermont County, Ohio. Upgrades are to include the following:

Sound and Lighting

Handrails

Roll call: Mr. Shepherd, yea; Mr. Heflin, yea; Mr. Adamson, yea; Mr. Hawkins, yea. Motion carried.

- 2003-311 Moved by Mr. Heflin, seconded by Mr. Adamson, to enter into executive session for the purposes of considering the following: the appointment, employment, dismissal, promotion, demotion or compensation of a public employee, in accordance with Ohio Revised Code 121.22 (G)(1); and property in accordance with ORC 121.22 (G)(2). Roll call: Mr. Shepherd, yea; Mr. Hawkins, yea; Mr. Adamson, yea; Mr. Heflin, yea. Motion carried.

Mr. Shepherd declared the [regular](#) meeting moved into executive session at 6:12 p.m.

Mr. Shepherd declared the executive session adjourned and the [regular](#) meeting reconvened at 6:40 p.m.

- 2003-312 Moved by Mr. Adamson, seconded by Mr. Heflin, to non-renew the substitute contracts of following certified and classified substitute employees:

Certified Substitute Employees

Douglas Ashworth	Elena Baca	Timothy Bennett
Karen Benson	Ruth Bramsen	Traci Brooking
Elizabeth Buckingham	Brian Cheek	Linda Curless
Bonnie Dannenberg	Carl Dannenberg	William Davis
Mary DeLong	Sue Dennedy	David Dixon
Maureen Dufour	Samantha Drusso	Claire Elson
Pam Emmert	Jill Fankhauser	Sandy Farmer
Sherry Fisch	Sue Fischer	Erin Fritz
John Gillespie	Jennifer Goble	Amy Hall
Jennifer Hall	Nancy Hall	Fred Hannah
Richard Hilt	Danny Hinson	Teresa Holman
Craig Horn	Johanna Huddleston	Emily Hugenberg
Lisa Imbus	Earl Shane Jordan	Melody Keeton
John Kesselring	William Kick	Grace Ann Kilgore
Bruce D.King	Debbie Kinnett	Heidi Lehman
William Lockwood	Ellen Lucas	Jean Ann Marochak
Charlotte McPherson	Joe Middeler	Karen Middleton
Jo Miller	Donald L. Niemeier	Kay Newby
Carolyn O'Bryan	David Painter	Francis Paulin
Nicole Parker	Dale Poling	Ann Rich
Suzanne Rose	Robert Sandman	Betty Smith
Forrest Stover	Michele Taylor	Cynthia Thomas
Bonnie Walmsley	Marcie Ware	Mary Weatherspoon,
Susan Weiland	Sara Wickline	Jessica Wilmers
Robert Windle	Debbie Wiseman	Denise Wynett
Stanlyn Weyant	Roger Yeardley	Elaine Ellis
Richard Mahan	Todd Wells	

Market Street School

5:30 p.m.

June 26, 2003

Classified Substitutes

Sherri Abbott

Laura Benzinger

Genevieve Beran

Cheryl Conley  
Marsha Forsee  
Rebecca Lewis  
Ann Powers  
Marge Shepherd  
Lisa Bethel  
Martin Borchers  
Tamela Dodson  
Helen Jones  
Robert McInturf  
Stephanie Smoot  
James Westrick  
Jacquie Galea  
Randy Abbott  
Ralph Childers  
Geraldine Johnson  
Thomas Patterson  
Garry W. Sayers

Diana Cunningham  
Kathy Heybruch  
Lanita Morelock  
Liz Rippey  
Bridgette Smith  
Angela Biesenbender  
Shirley Crask  
Charlene Hunt  
Judy Jones  
Heather Payne  
Amy Stamper  
Rhonda Henson  
Lisa Manning  
Nikki Allen  
Michael Haas  
Robert Lamb  
Vicki Payton  
Delores Swart

Mary Fender  
Ann Jones  
Christine Popke  
Melissa Sandliln  
Michelle Tucker  
Ron Block  
William Darnell  
Toni Johnson  
Deborah McCoy  
Rebecca Putman  
Teresa Wagner  
Sandy Hicks  
Jim Abbott  
John Baxter  
Dennis Hensley  
William Parsley  
Donald Purdy  
Shirley Theaderman

Roll call: Mr. Hawkins, yea; Mr. Shepherd, abstain; Mr. Heflin, yea; Mr. Adamson, yea. Motion carried.

2003-313 Moved by Mr. Hawkins, seconded by Mr. Heflin, to accept resignations from the following:

1. Teresa Russo, *certified employee*, effective August 17, 2003
2. Cheryl Scott, *certified employee*, effective August 10, 2003
3. David Riel, Principal, New Richmond Elementary School, effective June 30, 2003, for the purpose of retirement

Roll call: Mr. Adamson, yea; Mr. Shepherd, yea; Mr. Heflin, yea; Mr. Hawkins, yea. Motion carried.

2003-314 Moved by Mr. Heflin, seconded by Mr. Hawkins, to employ the following, pending certification, and submission of successful criminal background check and a negative TB test:

A. Certified Employee (2003/2004 School Year)

1. Joseph P. Crowley, New Richmond High School, Science, full-time, one-year limited contract, MA, 216 semester hours, fourteen (14) years experience, MA salary step ten (10)
2. Caren Mahoney, New Richmond High School, Guidance Counselor, full-time, one-year limited contract, MA, 173 semester hours, four years experience, MA salary step four (4)
3. Richard Mahan\*\*, full-time, one year limited contract, BA, 0 year experience
4. Todd Wells\*\*, full-time, one year limited contract, BA, 0 year experience
5. Don Lakes, New Richmond High School, Business, full-time, one-year limited contract, MA, 214 semester hours, three (3) years experience, MA+30 salary step three (3)
6. Jeff Zink, New Richmond High School, Social Studies, full-time, one-year limited contract, MA, 259 semester hours, sixteen (16) years experience, MA+15 salary step ten (10)

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\*\*Employment contingent upon receipt of certification or evidence certificate can be obtained by beginning of school

B. Classified Employee (2003/2004 School Year)

1. Bill R. Morrow, New Richmond High School, full-time, 260 day, 8 hours per day, custodian, one-year limited contract, first shift custodial salary step 2, effective July 1, 2003
2. M. Kent Simpson, Transportation, full-time, 260 day, 8 hours per day mechanic, one-year limited contract (conditional upon meeting all qualification listed on job description) salary step 1

C. 2002/2003 Classified Substitute

Bill Morrow, effective June 23, 2003

D. Supplemental Contracts (2003/2004)

Timothy Cook, LCE, District Art Show, \$75 stipend  
William Harris, NRHS Assistant Boys Soccer Coach, Pay Level 8  
Lana Gilday, NRHS Freshmen Girls Basketball Coach, Pay Level 9  
J. Thomas Gillfillen, NRMS Vocal Music Director, Pay Level 8  
Lori Hayes, NRMS Instrumental Music Director, Pay Level 8 (One-half Position)  
Andrew Carr, NRMS Instrumental Music Director, Pay Level 8 (One-Half Position)  
Allison Frank, NRMS Newspaper Advisor, Pay Level 6 (One-Half Position)  
John Cline, NRMS Newspaper Advisor, Pay Level 6 (One-Half Position)  
Kelly McConnell, NRMS Science Department Chair, Pay Level 6  
Shari Cloud, NRMS Social Studies Department Chair, Pay Level 6  
C. Jack Menefee, NRMS Math Department Chair, Pay Level 6  
Andrea Schultz, NRMS Language Arts Department Chair, Pay Level 6  
Erin Keith, NRMS Student Council Advisor, Pay Level 4  
M. Lee Shepherd, NRMS Care Team Advisor, Pay Level 4  
Andrea Schultz, NRMS Yearbook Advisor, Pay Level 2  
Judith Wildey, NRMS POSIE/EMIS Coordinator, \$700 Stipend  
Melinda Graser, NRMS Building Activity Clerk, \$400 Stipend  
Rosalind Kassner, NRMS District Art Show, \$75 Stipend

E. Extended Time (2003/2004)

Cynthia Groman, Psychological Services/20 days  
Caren Mahoney, NRHS Guidance/20 days  
James Reaker, NRHS Guidance/20 days  
Lee Shepherd, NRMS Guidance/15 days  
Carole Snider, Monroe Guidance/15 days  
Cynthia Banfield, LCE, Guidance (10 days)  
Kimberly Sherden, NRE Guidance/10 days  
Shirley Morand, NRHS Media/10 days  
Gail Ryan, NRHS Vocational/10 days  
Rebecca Walriven, NRE EMIS/10 days  
Cristy Behler, Food Service Department, 10 days

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- F. Lay Coaches (2003/2004)
1. Stefanie Sandfoss, NRHS JV Girls Basketball Coach, Pay Level 10
  2. Doug Ast, NRHS Freshmen Boys Basketball Coach, Pay Level 9
- G. Volunteer Coaches
1. Michael Ferone, NRHS Varsity Boys Basketball Assistant Coach
  2. James Ferris, NRHS Varsity Girls Basketball Assistant Coach
- H. NR Volleyball Camp Counselor  
(June 9-13, 2003, \$6 per hour, not to exceed 32 hours, upon submission of a timesheet)
- Jessica Boys
- I. NRHS Summer School Teachers  
(\$18 per hour, 5 hours per day, upon submission of a timesheet, June 9-27, 2003)
- Richard Mahan
- J. Bus Cleaners  
June 9-12, 2003, \$11.24 per hour; not to exceed 6 hours per day per individual
1. Helen Jones
  2. Stephanie Smoot
  3. William Darnell
  4. Tamela Dodson
- K. Mechanic's Helper  
June 9 – 12, 2003, \$12.79 per hour, not to exceed 8 hours per day
- M. Kent Simpson, Jr.
- L. Certified Substitutes 2003-2004 School Year
- |                      |                   |
|----------------------|-------------------|
| Douglas Ashworth     | Elena Baca        |
| Timothy Bennett      | Karen Benson      |
| Ruth Bramsen         | Traci Brooking    |
| Elizabeth Buckingham | Brian Cheek       |
| Linda Curless        | Bonnie Dannenberg |
| Carl Dannenberg      | William Davis     |
| Mary Delong          | Sue Dennedy       |
| David Dixon          | Maureen Dufour    |
| Samantha Drusso      | Claire Elson      |
| Pam Emmert           | Jill Fankhauser   |
| Sandy Farmer         | Sue Fischer       |
| Erin Fritz           | John Gillespie    |
| Jennifer Goble       | Amy Hall          |
| Jennifer Hall        | Nancy Hall        |
| Fred Hannah          | Richard Hilt      |
| Danny Hinson         | Teresa Holman     |

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Craig Horn  
Emily Hugenberg  
Earl Shane Jordan  
John Kesselring  
Bruce D.King  
Heidi Lehman  
Ellen Lucas

Johanna Huddleston  
Lisa Imbus  
Meloday Keeton  
Grace Ann Kilgore  
Debbie Kinnett,  
William Lockwood  
Jean Ann Marochak

Charlotte McPherson  
Karen Middleton  
Donald L.Niemeier  
Carolyn O'Bryan  
Francis Paulin  
Dale Poling  
Suzanne Rose  
Robert Sandman  
Forrest Stover  
Cynthia Thomas  
Marcie Ware  
Susan Weiland  
Jessica Wilmers  
Debbie Wiseman  
Stanlyn Weyant

Joe Middeler  
Jo Miller  
Kay Newby  
David Painter  
Nicole Parker  
Ann Rich  
Stefanie Sandfoss,  
Betty Smith  
Michele Taylor  
Bonnie Walmsley  
Mary Weatherspoon  
Sara Wickline  
Roberta Windle  
Denise Wynett  
Roger Yeardley

M. Classified Substitutes 2003-2004 School Year

Sherri Abbott  
Jim Abbott  
Randy Abbott  
Chris Allen  
Nikki Allen  
John Baxter  
Laura Benzinger  
Genevieve Beran  
Lisa Bethel  
Angela Biesenbender  
Ron Block  
Alma Boggs  
Martin Borchers  
Ralph Childers  
Cheryl Conley  
Shirley Crask  
Diana Cunningham  
Candy Cyrus  
William Darnell  
Tamela Dodson  
Mary Fender  
Marsha Forsee  
Jacquie Galea  
Michael Haas  
Victoria Harmon-Smith  
Dennis Hensley

Ann Jones  
Helen Jones  
Judy Jones  
Bruce King  
Robert Lamb  
Rebecca Lewis  
Lisa Manning  
Deborah McCoy  
Robert McInturf  
Nancy McMillin  
Lanita Morelock  
Estel Morris  
Bill Morrow  
William Parsley  
Thomas Patterson  
Heather Payne  
Vicki Payton  
Christine Popke  
Ann Powers  
Donald Purdy  
Rebecca Putman  
Liz Rippey  
Melissa Sandlin  
Marge Shepherd  
Bridgette Smith  
Stephanie Smoot

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Rhonda Henson  
Kathy Heybruch  
Sandy Hicks  
Charlene Hunt  
Geraldine Johnson  
Toni Johnson

Amy Stamper  
Delores Swart  
Shirley Theaderman  
Michelle Tucker  
Teresa Wagoner  
James Westrick

N. Curriculum Mapping Meeting Stipend  
(June 12, 13, 16, 17, 18 and 19, 2003, \$100/Day, Upon Submission of Timesheet)

1. Amy Smiddy
2. Diane Harrison

O. Baldrige Parent/Student Partnership Workshop Stipend  
(June 9, 10 and 11, 2003, \$100 per day, upon submission of timesheet)

D. Andrew Helton

P. Transportation Secretary

Deanna Penn, effective July 8, 2003 for a period of eleven (11) days, \$11.30 per hour, upon submission of a timesheet, not to exceed eight (8) hours/day

Roll call: Mr. Shepherd, abstain; Mr. Adamson, yea; Mr. Hawkins, yea; Mr. Heflin, yea. Motion carried.

2003-315 Moved by Mr. Adamson, seconded by Mr. Hawkins, to approve the Assistant Superintendent's Contract to Diana M. Spinnati as presented. Roll call: Mr. Heflin, yea; Mr. Shepherd, yea; Mr. Hawkins, yea; Mr. Adamson, yea. Motion carried.

2003-316 Moved by Mr. Hawkins, seconded by Mr. Adamson, to approve administrative salaries effective August 1, 2003:

<b>Administrator</b>	<b>Salary</b>
Diana Spinnati	\$95,000
Teresa Napier	\$90,000
Greg Hackett	\$87,166
Monti Mallow	\$85,110
Adam Bird	\$82,000
Mark Bailey	\$80,840
Juliann Renner	\$78,000
Jodi Davidson	\$65,000
LaDonna McLaughlin	\$61,800
John E. Horn	\$55,263
Sharon Stark	\$44,557
Janice Block	\$42,436

Roll call: Mr. Heflin, yea; Mr. Shepherd, yea; Mr. Adamson, yea; Mr. Hawkins, yea. Motion carried.

2003-316 Moved by Mr. Heflin, seconded by Mr. Adamson, to adopt textbooks as presented. Roll call: Mr. Hawkins, yea; Mr. Shepherd, yea; Mr. Adamson, yea; Mr. Heflin, yea. Motion carried.

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2003-317 Moved by Mr. Hawkins, seconded by Mr. Heflin, to contract with KW Group LLC, for HVAC preventative maintenance, for a period of one-year, effective July 1, 2003 as follows:

\$12,168.00	Controls
\$41,508.00	H/VAC Systems

Roll call: Mr. Adamson, yea; Mr. Shepherd, yea; Mr. Heflin, yea; Mr. Hawkins, yea. Motion carried.

2003-318 Moved by Mr. Hawkins, seconded by Mr. Adamson,

WHEREAS, it has been determined that the Board must make repairs to the heating and ventilations systems at New Richmond High School, New Richmond Middle School and Monroe Elementary School buildings, located at 1131 Bethel-New Richmond Road, 1135 Bethel-New Richmond Road, and 2117 Laurel-Lindale Road, New Richmond, Clermont County, Ohio 45157, at a cost which will exceed twenty-five thousand dollars; and,

WHEREAS, it is necessary that the work be done in the most expeditious manner possible consistent with proper building repair practice, in order to provide adequately ventilated facilities at the aforementioned schools which are presently inadequately ventilated facilities, and in which it is impossible for the teaching staff to properly conduct school sessions; therefore,

BE IT RESOLVED that this Board, finding urgent necessity exists, hereby waives the procedure outlined by statute 3313.46 and 153.54 in respect to advertising for bids, therefore the board will dispense will all advertising and bidding procedures as defined by Ohio Revised Code.

Roll call: Mr. Heflin, yea; Mr. Shepherd, yea; Mr. Adamson, yea; Mr. Hawkins, yea. Motion carried.

2003-319 Moved by Mr. Heflin, seconded by Mr. Hawkins, to adjourn the [regular](#) meeting. Roll call: all yeas.

Mr. Shepherd declared the [regular](#) meeting adjourned at 6:52 p.m.