

Market Street School

7:00 p.m.

January 7,

2004

The organizational meeting of the Board of Education of the New Richmond Exempted Village School District was called to order by President Pro Tempore Paul Zimmerman at 7:00 P.M., January 7, 2004, at the Market Street Building, 212 Market Street, New Richmond, Ohio, 45157.

The following members and members-elect of the Board of Education were present:

Paul Zimmerman
Ralph Shepherd
David Hawkins
Fred Heflin
David Painter

Charles Moore, Superintendent, and Teresa Napier, Chief Financial Officer, were also present.

David Hawkins and David Painter presented Certificates of Election from the Clermont County Board of Elections for terms of office from January 1, 2004 through December 31, 2008.

Judge James Shriver administered the oath of office as follows to the newly elected Board of Education members David Hawkins and David Painter whose terms of office began January 1, 2004 and expire on December 31, 2008.

2004-66 Paul Zimmerman, President Tempore, called for nominations for president. Mr. Heflin placed the name of David Hawkins in nomination. There being no further nominations, Mr. Painter moved that the nominations be closed and that the treasurer be instructed to call the roll for Mr. Hawkins to serve as president of the New Richmond Exempted Village School District Board of Education for the 2004 calendar year. Mr. Zimmerman seconded the motion. Roll call: Mr. Shepherd, yea; Mr. Hawkins, yea; Mr. Heflin, yea; Mr. Zimmerman, yea; Mr. Painter, yea. Motion carried.

2004-67 Mr. Hawkins, President, called for nominations for vice-president. Mr. Hawkins placed the name of Fred Heflin in nomination. There being no further nominations, Mr. Hawkins moved that the nominations be closed and that the treasurer be instructed to call the roll on the nominees or cast a unanimous vote for Mr. Heflin to serve as vice-president of the New Richmond Exempted Village School District Board of Education for the 2004 calendar year. Mr. Zimmerman seconded the motion. Roll call: Mr. Shepherd, yea; Mr. Heflin, yea; Mr. Painter, yea; Mr. Zimmerman, yea; Mr. Hawkins, yea. Motion carried.

2004-68 Moved by Mr. Hawkins, seconded by Mr. Zimmerman, that Mr. Shepherd, be appointed as representative to the U.S. Grant Career Center Board of Education for calendar year 2004. Roll call: Mr. Shepherd, yea; Mr. Heflin, yea; Mr. Painter, yea; Mr. Zimmerman, yea; Mr. Hawkins, yea. Motion carried.

2004-69 Moved by Mr. Shepherd, seconded by Mr. Heflin, to appoint Mr. Zimmerman as Legislative Liaison Board Member and SALT Liaison to the Ohio School Boards Association for calendar year 2004. Roll call: Mr. Painter, yea; Mr. Hawkins, yea; Mr. Zimmerman, yea; Mr. Heflin, yea; Mr. Shepherd, yea. Motion carried.

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- 2004-70 Moved by Mr. Hawkins, seconded by Mr. Painter, to appoint Mr. Shepherd as the Alternate Legislative Liaison Board Member and Alternate SALT Liaison to the Ohio School Boards Association for calendar year 2004. Roll call: Mr. Zimmerman, yea; Mr. Shepherd, yea; Mr. Heflin, yea; Mr. Painter, yea; Mr. Hawkins, yea. Motion carried.
- 2004-71 Moved by Mr. Shepherd, seconded by Mr. Heflin that the regular monthly meeting of the Board of Education of the New Richmond Exempted Village School District be held on the third Monday of each month at 7:00 p.m., except for January, February and June, 2004; that the meeting dates be January 21, February 17, March 15, April 19, May 17, June 29, July 19, August 16, September 20, October 18, November 15, December 20; that the treasurer be directed to give proper notice of the time and place of regularly scheduled meetings and the date, time, place and purpose of all special meetings pursuant to R.C. 121.22. Roll call: Mr. Zimmerman, yea; Mr. Hawkins, yea; Mr. Painter, yea; Mr. Heflin, yea; Mr. Shepherd, yea. Motion carried.
- 2004-72 Moved by Mr. Zimmerman, seconded by Mr. Shepherd, that all Board of Education Meeting be conducted using Roberts Rules of Order. Roll call: Mr. Hawkins, yea; Mr. Heflin, yea; Mr. Painter, yea; Mr. Shepherd, yea; Mr. Zimmerman, yea. Motion carried.
- 2004-73 Moved by Mr. Zimmerman, seconded by Mr. Heflin, to approve the following:
- A. Authorize the purchase of the district's Blanket Fidelity Bond from Ohio Casualty Insurance Company. Coverage includes dishonesty and theft by all employees, inclusive of board of education members. Coverage amounts are:
 - \$2,500 – Employee dishonesty, per loss coverage
 - \$2,500 – Employee dishonesty, per employee coverage
 - \$2,500 – Forgery or alteration
 - B. Authorize the treasurer to pay all bills within the limits of the appropriations resolution as bills are received and forego listing the bills in the Minutes Book.
 - C. Authorize the treasurer to secure advances on tax settlements from the county auditor when funds are available and payable to the school district during calendar year 2004 as follows:

RESOLUTION REQUESTING ADVANCE PAYMENT OF TAXES COLLECTED

WHEREAS, the Treasurer of Clermont County has collected and is holding funds in the county treasury to the account of this school district which funds are applicable to meet the lawful expenditures of this school district during the current fiscal year.

NOW THEREFORE, BE IT RESOLVED, that the County Auditor is hereby requested, pursuant to Section 321.34 of the Revised Code, to issue warrants upon the County Treasurer in favor of the Treasurer of this school district in aggregate amounts, being a portion of the taxes assessed and collected for an on behalf of this school district. The County Auditor is further requested to determine that portion of the total amount requested

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which is payable to the bond retirement fund and to issue a separate warrant for that amount with the remainder to be paid for the use of the general fund of the district.

BE IT FURTHER RESOLVED that the Treasurer certify a copy of this Resolution to the Auditor of Clermont County, Ohio.

- D. Authorize the treasurer to transfer funds from the General Fund to other funds as a cash advance and to transfer the advanced funds back to the General Fund upon receipt.
- E. Authorize the Treasurer to invest interim funds of the Board of Education pursuant to Policy 5.08 and RC Chapter 135.
- F. In compliance with O.R.C. 5705.28 adopt the alternative tax budget commencing 2004 and direct the treasurer to file the tax budget with the Clermont County auditor.
- G. It is recommended that the Board of Education authorize the district Treasurer's signature be the only signature required on all checks.
- H. Authorize the Treasurer to approve all policies, purposes, and transfers within the student activity fund to be presented at its next regular meeting.

Roll call: Mr. Shepherd, yea; Mr. Hawkins, yea; Mr. Painter, yea; Mr. Heflin, yea; Mr. Zimmerman, yea. Motion carried.

2004-74 Moved by Mr. Zimmerman, seconded by Mr. Shepherd, to approve the following:

- A. Authorize the Superintendent to temporarily employ personnel in emergency situations subject to approval by the Board at its next regular meeting.
- B. Authorize the Superintendent to approve in-state field trips.
- C. Authorize for the Superintendent to approve Staff Professional Development
- D. Authorize the Superintendent to serve as the district's purchasing agent.
- E. Authorize the Superintendent to approve all applications for Federal and State funds.
- F. Retain the law firm of Ennis, Roberts and Fischer on a monthly consultant basis and on an as-needed hourly basis to advise the Board and its officials on legal matters pursuant to Policy 1.29.
- G. Authorize Gregory Hackett to be the Coordinator of the 504, Title I, Title II , Title IV, Title VI-B and Title IX programs.
- H. Authorize Gregory Hackett to be the ADA Coordinator.
- I. Authorize Gregory Hackett to be the Sexual Harassment Grievance Officer.

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J. Authorize Diana Spinnati to be the Safety Coordinator.

Roll call: Mr. Hawkins, yea; Mr. Heflin, yea; Mr. Painter, yea; Mr. Shepherd, yea; Mr. Zimmerman, yea. Motion carried.

2004-75 Moved by Mr. Heflin, seconded by Mr. Hawkins, to designate the mileage reimbursement rate as per the Federal Standard, effective January 1, 2004. Roll call: Mr. Zimmerman, yea; Mr. Shepherd, yea; Mr. Painter, yea; Mr. Hawkins, yea; Mr. Heflin, yea. Motion carried.

2004-76 Moved by Mr. Shepherd, seconded by Mr. Painter, to authorize participation in the Ohio School Boards Legal Assistance Fund pursuant to ORC 3313.171 for the period January 1, 2004 through December 31, 2004 at an annual cost of \$250. Roll call: Mr. Zimmerman, yea; Mr. Hawkins, yea; Mr. Heflin, yea; Mr. Painter, yea; Mr. Shepherd, yea. Motion carried.

2004-77 Moved by Mr. Heflin, seconded by Mr. Zimmerman, to approve membership in the Clermont County Chamber of Commerce for 2004 for a sum of \$454. Roll call: Mr. Shepherd, yea; Mr. Hawkins, yea; Mr. Painter, yea; Mr. Zimmerman, yea; Mr. Heflin, yea. Motion carried.

2004-78 Moved by Mr. Zimmerman, seconded by Mr. Shepherd, to enter into executive session for the purpose of considering the appointment, employment, dismissal, promotion, demotion or compensation of a public employee; preparing for, conducting or reviewing negotiations with employees regarding their compensation or other terms and conditions of their employment in accordance with O.R.C. 121.11. Roll call: ; Mr. Zimmerman, yea; Mr. Heflin, yea; Mr. painter, yea; Mr. Shepherd, yea; Mr. Hawkins, yea. Motion carried.

Mr. Hawkins declared the [organizational](#) meeting moved into executive session at 7:42 p.m.

Mr. Hawkins declared the executive session adjourned and the [organizational](#) meeting reconvened at 8:07 p.m.

2004-79 Moved by Mr. Hawkins, seconded by Mr. Zimmerman, to adjourn the [organizational](#) meeting. Roll call: all yeas.

Mr. Hawkins declared the [organizational](#) meeting adjourned at 8:09 p.m.

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7:00 p.m.

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Teresa S. Napier, Chief Financial Officer