

The organizational meeting of the Board of Education of the New Richmond Exempted Village School District was called to order by President Pro Tempore Kevin Walriven at 5:00 p.m., January 7, 2009, at the Market Street Building, 212 Market Street, New Richmond, Ohio, 45157.

The following members of the Board of Education were present: with the following members present:

Kevin Walriven  
Kim Hayden  
Ralph Shepherd  
Sharon Stark

Thomas D. Durbin, Superintendent, and Teresa S. Napier, Chief Financial Officer, were also present.

Mr. Durbin had the following changes to the agenda:

Change: 2009-118 Employment of Personnel

It is recommended that the Board of Education employ Barbara Franchey as a certified long-term substitute for the 2008-2009 school year effective *January 5, 2009*.

2009-109 Moved by Mrs. Stark, seconded by Mr. Shepherd, to approve the agenda as amended. Roll call: Mr. Walriven, yea; Mrs. Hayden, yea; Mr. Shepherd, yea; Mrs. Stark, yea. Motion carried.

2009-110 Mr. Kevin Walriven, President Pro Tempore, called for nominations for president. Mr. Shepherd placed the name of Mrs. Kim Hayden in nomination. There being no further nominations, Mr. Walriven moved that the nominations be closed and that the treasurer be instructed to call the roll for Mrs. Hayden to serve as president of the New Richmond Exempted Village School District Board of Education for the 2009 calendar year. Mrs. Stark seconded the motion. Roll call: Mr. shepherd, yea; Mrs. Hayden, yea; Mrs. Stark, yea; Mr. Walriven, yea. Motion carried.

2009-111 Mrs. Kim Hayden, President, called for nominations for vice-president. Mr. Walriven placed the name of Mrs. Sharon Stark in nomination. There being no further nominations, Mr. Walriven moved that the nominations be closed and that the treasurer be instructed to call the roll for Mrs. Stark to serve as vice-president of the New Richmond Exempted Village School District Board of Education for the 2009 calendar year. Mr. Shepherd seconded the motion. Roll call: Mrs. Hayden, yea; Mrs. Stark, yea; Mr. Shepherd, yea; Mr. Walriven, yea. Motion carried.

Mrs. Hayden appointed Mr. Ralph Shepherd to serve as Legislative Liaison Board Member and Mrs. Sharon Stark to serve as the Alternate, to the Ohio School Boards Association for calendar year 2009.

Mrs. Hayden appointed Mrs. Sharon Stark to serve as Student Achievement Liaison Board Member to the Ohio School Boards Association for calendar year 2009.

Mrs. Hayden appointed the following committees for calendar year 2009:

**COMMITTEE**

Finance and Audit  
Facilities  
Policy  
Curriculum  
Personnel

**MEMBERS**

Mr. Painter and Mr. Shepherd  
Mr. Walriven and Mr. Shepherd  
Mrs. Hayden and Mr. Painter  
Mrs. Hayden and Mrs. Stark  
Mrs. Stark and Mr. Walriven

2009-112 Moved by Mrs. Stark, seconded by Mr. Walriven, that the regular monthly meeting of the Board of Education of the New Richmond Exempted Village School District be held on the third Monday of each month at 5:00 p.m., except for January and February 2009; that the meeting dates be January 20, February 17, March 16, April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 16, December 21; that the treasurer be directed to give proper notice of the time and place of regularly scheduled meetings and the date, time, place and purpose of all special meetings pursuant to R.C. 121.22. Roll call: Mr. Shepherd, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mrs. Stark, yea. Motion carried.

2009-113 Moved by Mrs. Stark, seconded by Mr. Walriven, that all Board of Education Meeting be conducted using Roberts Rules of Order. Roll call: Mr. Shepherd, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mrs. Stark, yea. Motion carried.

2009-114 Moved by Mrs. Stark, seconded by Mr. Shepherd, to approve the following district memberships:

- A. New Richmond Chamber of Commerce for 2009 with annual dues of \$150.
- B. Clermont County Chamber of Commerce for 2009 for a sum of \$453.60.
- C. Ohio School Boards Association with subscriptions to Briefcase and School Management News for 2009 for a sum of \$6,342.
- D. Ohio School Boards Association Legal Assistance Fund for 2009 for a sum of \$250.
- E. National School Boards Association for 2009 for a sum of \$4,250.

Roll call: Mr. Walriven, yea; Mrs. Hayden, yea; Mr. Shepherd, yea; Mrs. Stark, yea. Motion carried.

2009-115 Moved by Mrs. Stark, seconded by Mr. Walriven, to approve the following:

- A. Authorize the purchase of the district's Blanket Fidelity Bond from Ohio Casualty Insurance Company. Coverage includes dishonesty and theft by all employees, inclusive of board of education members. Coverage amounts are:
  - \$2,500 – Employee dishonesty, per loss coverage
  - \$2,500 – Employee dishonesty, per employee coverage
  - \$2,500 – Forgery or alteration
- B. Authorize the treasurer to pay all bills within the limits of the appropriations resolution as bills are received and forego listing the bills in the Minutes Book.

C. Resolution Requesting Advance Payment of Taxes Collected

*WHEREAS*, the Treasurer of Clermont County has collected and is holding funds in the county treasury to the account of this school district which funds are applicable to meet the lawful expenditures of this school district during the current fiscal year.

*NOW THEREFORE, BE IT RESOLVED*, that the County Auditor is hereby requested, pursuant to Section 321.34 of the Revised Code, to issue warrants upon the County Treasurer in favor of the Treasurer of this school district in aggregate amounts, being a portion of the taxes assessed and collected for and on behalf of this school district. The County Auditor is further requested to determine that portion of the total amount requested which is payable to the bond retirement fund and to issue a separate warrant for that amount with the remainder to be paid for the use of the general fund of the district.

*BE IT FURTHER RESOLVED* that the Treasurer certify a copy of this Resolution to the Auditor of Clermont County, Ohio.

- D. Authorize the treasurer to transfer funds from the General Fund to other funds as a cash advance and to transfer the advanced funds back to the General Fund upon receipt.
- E. Authorize the treasurer to invest interim funds of the Board of Education pursuant to Policy 5.12 and ORC Chapter 135.
- F. Adopt the alternative tax budget commencing for the next taxing year and direct the treasurer to file the tax budget with the Clermont County auditor.
- G. Authorize the district treasurer's signature be the only signature required on all checks.
- H. Authorize the Treasurer to approve all policies, purposes, and transfers within the student activity fund to be presented at its next regular meeting.

Roll call: Mr. Shepherd, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mrs. Stark, yea. Motion carried.

2009-116 Moved by Mr. Walriven, seconded by Mr. Shepherd, to approve the following:

- A. Authorize the superintendent to temporarily employ personnel in emergency situations subject to approval by the Board at its next regular meeting.
- B. Authorize the superintendent to approve in-state field trips.
- C. Authorize the superintendent to approve Staff Professional Development.
- D. Authorize the Superintendent to serve as the district's purchasing agent.
- E. Authorize the Superintendent to approve all applications for Federal and State funds.

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- F. Retain the law firm of Ennis, Roberts and Fischer on a monthly consultant basis and on an as-needed hourly basis to advise the Board and its officials on legal matters pursuant to Policy 1.13
- G. Authorize the Director of Pupil and Staff Services to be the Coordinator of the 504, Title I, Title II , Title IV, Title VI-B and Title IX programs.
- H. Authorize the Director of Pupil and Staff Services to be the ADA Coordinator.
- I. Authorize the Director of Pupil and Staff Services to be the Sexual Harassment Grievance Officer.
- J. Authorize the Superintendent to be the Safety Coordinator.

Roll call: Mrs. Hayden, yea; Mrs. Stark, yea; Mr. Shepherd, yea; Mr. Walriven, yea. Motion carried.

2009-117 Moved by Mr. Walriven, seconded by Mr. Shepherd, to approve fees for the processing of Bureau of Criminal Identification & Investigation checks and Federal Bureau of Investigation checks effective January 1, 2009 as follows:

1. School employees & school district volunteers will be charged the rate determined by the state or federal agency providing the background checks.
2. All others will be charged \$30 for each BCI check and \$35 for each federal background check. If both state and federal background checks are completed at the same time then \$60 will be charged.

Roll call: Mrs. Hayden, yea; Mrs. Stark, yea; Mr. Shepherd, yea; Mr. Walriven, yea. Motion carried.

2009-118 Moved by Mrs. Stark, seconded by Mr. Shepherd to employ Barbara Franchey as a certified long-term substitute for the 2008-2009 school year effective January 5, 2009. Roll call: Mr. Walriven, yea; Mrs. Hayden, yea; Mr. Shepherd, yea; Mrs. Stark, yea. Motion carried.

2009-119 Moved by Mr. Walriven, seconded by Mrs. Stark, to adjourn the organizational meeting. Roll call: all yeas.

Mrs. Hayden declared the organizational meeting adjourned at 5:55 p.m.

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Kimberly Hayden, President

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5:00 p.m.

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2009

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Teresa S. Napier, Chief Financial Officer