RECORD OF PROCEEDINGS

Minutes of New Richmond Exempted Village Board of Education Meeting

Held Market Street School 6:00 p.m. Janaury 2, 2014

The organizational meeting of the Board of Education of the New Richmond Exempted Village School District was called to order at 6:00 p.m., Thursday, January 2, 2014, at the Market Street Building, 212 Market Street, New Richmond, Ohio, 45157.

Kristin Bennett, Anthony Farmer and Kevin Walriven presented Certificates of Election from the Clermont County Board of Elections for terms of office from January 1, 2014 through December 31, 2017 and were administered the Oath of Office.

Roll call was taken and the following members were present:

Kristin Bennett
Anthony Farmer
Kim Hayden
Kevin Walriven

Adam C. Bird, Superintendent, and Teresa S. Napier, Chief Financial Officer, were also present.

Mr. Bird had the following additions and changes to the agenda:

2014-74 Dates and Time for Regular Board of Education Meetings

Change: June 16, 2014 to June 30, 2014
Change: July 21, 2014 to July 14, 2014

2014-70 Moved by Mr. Walriven, seconded by Mrs. Bennett, to approve the agenda as amended. Roll call: Mr. Farmer, yea; Mrs. Hayden, yea; Mrs. Bennett, yea; Mr. Walriven, yea. Motion carried.

2014-71 Mrs. Hayden, President Pro Tempore, called for nominations for president. Mr. Walriven placed the name of Kim Hayden in nomination. There being no further nominations, Mr. Walriven moved that the nominations be closed and that the treasurer be instructed to call the roll on the nominees or cast a unanimous vote for Kim Hayden to serve as president of the New Richmond Exempted Village School District Board of Education for the 2014 calendar year. Mr. Farmer seconded the motion. Roll call: Mrs. Bennett, yea; Mrs. Hayden, yea; Mr. Farmer, yea; Mrs. Walriven, yea. Motion carried.

2014-72 Mrs. Hayden, President, called for nominations for vice-president. Mrs. Bennett placed the name of Kevin Walriven in nomination. There being no further nominations, Mrs. Bennett moved that the nominations be closed and that the treasurer be instructed to call the roll on the nominees or cast a unanimous vote for Kevin Walriven to serve as vice-president of the New Richmond Exempted Village School District Board of Education for the 2014 calendar year. Mr. Farmer seconded the motion. Roll call: Mrs. Hayden, yea; Mr. Walriven, yea; Mr. Farmer, yea; Mrs. Bennett, yea. Motion carried.

Mrs. Hayden appointed David Hawkins as Legislative Liaison Board Member and Kevin Walriven, Alternate, to the Ohio School Boards Association for calendar year 2014.

Mrs. Hayden appointed Kristin Bennett as Student Achievement Liaison Board Member to the Ohio School Boards Association for calendar year 2014.

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2014-73 Moved by Mr. Walriven, seconded by Mr. Farmer, that Mrs. Hayden be appointed as a Grant Career Center Board of Education member for a one year term effective January 1, 2014. Roll call: Mrs. Bennett, yea; Mrs. Hayden, yea; Mr. Farmer, yea; Mr. Walriven, yea. Motion carried.

Mrs. Hayden appointed the following committees for the 2014 calendar year:

COMMITTEE	MEMBERS
Finance and Audit:	Anthony Farmer and David Hawkins
Facilities:	Kristin Bennett and Kevin Walriven
Policy:	Kristin Bennett and Kim Hayden
Curriculum:	Anthony Farmer and David Hawkins
Personnel:	Kim Hayden and Kevin Walriven

PUBLIC PURPOSE

Mr. Gary Skeene addressed the Board regarding the possible plans to purchase property on Watkins Hill Road and stated his support in this matter.

Mr. Steve Hack questioned the board's membership in OSBA for 2014.

2014-74 Moved by Mrs. Bennett, seconded by Mr. Walriven, to establish that the regular monthly meeting of the Board of Education of the New Richmond Exempted Village School District be held at 6:00 p.m.; that the meeting dates be January 21, February 18, March 17, April 21, May 19, June 30, July 14, August 18, September 15, October 20, November 17, and December 15, 2014; that the treasurer be directed to give proper notice of the time and place of regularly scheduled meetings and the date, time, place and purpose of all special meetings pursuant to R.C. 121.22. Roll call: Mr. Farmer, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mrs. Bennett, yea. Motion carried.

2014-75 Moved by Mr. Walriven, seconded by Mr. Farmer, that all Board of Education Meeting be conducted using Roberts Rules of Order. Roll call: Mrs. Bennett, yea; Mrs. Hayden, yea; Mr. Farmer, yea; Mr. Walriven, yea. Motion carried.

2014-76 Moved by Mr. Farmer, seconded by Mr. Walriven, to approve the following memberships:

A. Membership in the New Richmond Chamber of Commerce for 2014 with annual dues in accordance with the fee structure of the New Richmond Chamber of Commerce.

B. Membership to the Clermont County Chamber of Commerce for 2014 for a sum of $476.40.

C. Membership to Educational Tax Policy Institute for 2014 with dues in the amount of $1,000.

Roll call: Mrs. Bennett, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mr. Farmer, yea. Motion carried

2014-77 Moved by Mr. Walriven, seconded by Mr. Farmer, to approve the following:

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A. Authorize the purchase of the district's blanket fidelity bond and treasurer's bond from Ohio Casualty Insurance Company. Coverage includes dishonesty and theft by all employees, inclusive of board of education members. Coverage amounts are:

$2,500 – Employee dishonesty, per loss coverage
$2,500 – Employee dishonesty, per employee coverage
$2,500 – Forgery or alteration

B. Authorize the treasurer to pay all bills within the limits of the appropriations resolution as bills are received and forego listing the bills in the Minutes Book.

C. Resolution Requesting Advance Payment of Taxes Collected

WHEREAS, the Treasurer of Clermont County has collected and is holding funds in the county treasury to the account of this school district which funds are applicable to meet the lawful expenditures of this school district during the current fiscal year.

NOW THEREFORE, BE IT RESOLVED, that the County Auditor is hereby requested, pursuant to Section 321.34 of the Revised Code, to issue warrants upon the County Treasurer in favor of the Treasurer of this school district in aggregate amounts, being a portion of the taxes assessed and collected for and on behalf of this school district. The County Auditor is further requested to determine that portion of the total amount requested which is payable to the bond retirement fund and to issue a separate warrant for that amount with the remainder to be paid for the use of the general fund of the district.

BE IT FURTHER RESOLVED that the Treasurer certify a copy of this Resolution to the Auditor of Clermont County, Ohio.

D. Authorize the treasurer to transfer funds from the General Fund to other funds as a cash advance and to transfer the advanced funds back to the General Fund upon receipt.

E. Authorize the treasurer to invest interim funds of the Board of Education pursuant to ORC Chapter 135.

F. In compliance with O.R.C. 5705.28 adopt the alternative tax budget commencing for the next taxing year and direct the treasurer to file the tax budget with the Clermont County auditor.

G. Authorize the district Treasurer's signature be the only signature required on all checks.

H. Authorize the Treasurer to approve all policies, purposes, and transfers within the student activity fund to be presented at its next regular meeting.

Roll call: Mrs. Bennett, yea; Mrs. Hayden, yea; Mr. Farmer, yea; Mr. Walriven, yea. Motion carried.

2014-78 Moved by Mrs. Hayden, seconded by Mr. Walriven, to approve the following:

A. Authorize the Superintendent to temporarily employ personnel in emergency situations subject to approval by the Board at its next regular meeting.

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B. Authorize the Superintendent to approve in-state field trips.

C. Authorize the Superintendent to approve Staff Professional Development.

D. Authorize the Superintendent to serve as the district's purchasing agent.

E. Authorize the Superintendent to approve all applications for Federal and State funds.

F. Retain the law firm of Ennis, Roberts and Fischer on a monthly consultant basis and on an as-needed hourly basis to advise the Board and its officials on legal matters.

G. Authorize the Director of Pupil and Staff Services to be the Coordinator of the 504, Title I, Title II , Title IV, Title VI-B and Title IX programs.

H. Authorize the Director of Pupil and Staff Services to be the ADA Coordinator.

I. Authorize the Director of Pupil and Staff Services and the Treasurer to be the Sexual Harassment Grievance Officers.

J. Authorize the Superintendent to be the Safety Coordinator.

Roll call: Mrs. Bennett, yea; Mr. Farmer, yea; Mr. Walriven, yea; Mrs. Hayden, yea. Motion carried.

2014-79 Moved by Mr. Walriven, seconded by Mr. Farmer, to enter into executive session for the purpose of consideration of the appointment, employment, dismissal, promotion, demotion or compensation of a public employee; in accordance with Ohio Revised Code 121.22(1). Roll call: Mrs. Bennett, yea; Mrs. Hayden, yea; Mr. Farmer, yea; Mr. Walriven, yea. Motion carried.

Mrs. Hayden declared the organizational meeting moved into executive session at 6:55 p.m.

Mr. Walriven declared the executive session adjourned and the organizational meeting reconvened at 7:46 p.m.

2014-80 Moved by Mr. Walriven, seconded by Mr. Farmer to adjourn the organizational meeting. Roll call: all yeas.

Mr. Walriven declared the organizational meeting adjourned at 7:40 p.m.

Kimberly Hayden, President

Teresa S. Napier, Chief Financial Officer