RECORD OF PROCEEDINGS

Minutes of New Richmond Exempted Village Board of Education Meeting

Held Market Street School 6:00 p.m. April 21, 2014

The New Richmond Exempted Village Board of Education met in regular session at 6:00 p.m. on April 21, 2014, at Market Street School, 212 Market Street, New Richmond, Ohio 45157, with the following members present:

Kim Hayden, President
Kevin Walriven, Vice-President
Kristin Bennett
Anthony Farmer
David Hawkins

Adam C. Bird, Superintendent, and Teresa S. Napier, Chief Financial Officer, were also present.

2014-123 Moved by Mr. Walriven, seconded by Mrs. Bennett, to into executive session for the purpose of consideration of the appointment, employment, dismissal, promotion, demotion or compensation of a public employee; in accordance with Ohio Revised Code 121.22(1). Roll call: Mr. Farmer, yea; Mr. Hawkins, yea; Mrs. Hayden, yea; Mrs. Bennett, yea; Mr. Walriven, yea. Motion carried.

Mrs. Hayden declared the regular meeting moved into executive session at 6:05 p.m.

Mrs. Hayden declared the executive session adjourned and the regular meeting reconvened at 7:28 p.m.

2014-124 Moved by Mr. Walriven, seconded by Mr. Hawkins, to approve the agenda as presented. Roll call: Mrs. Bennett, yea; Mr. Farmer, yea; Mrs. Hayden, yea; Mr. Hawkins, yea; Mr. Walriven, yea. Motion carried.

PUBLIC PARTICIPATION

Mrs. Staci Heiden shared a 3rd Grade student presentation with the board.

Mr. Steve Hack presented information from Opportunity Ohio. He informed the Board that New Richmond EVS ranks 40th for cash on hand and that New Richmond EVS owes no debt.

Ms. Amy Weiskettle reported on the programs celebrating the 200th anniversary of New Richmond.

Mr. Wayne Prescott reported on the new bus safety programs.

2014-125 Moved by Mr. Farmer, seconded by Mr. Hawkins, to approve the following:

A. Approve the minutes of the March 3, 2014 and March 31, 2014 Special Meetings, the March 5, 2014, March 6, 2014 and March 7, 2014 Personnel and Negotiations Committee Meetings, the March 12, 2014 Facilities Committee Meeting, the March 17, 2014 Regular Meeting and the March 27, 2014 Policy Committee Meeting.

B. Approve the financial report which includes: receipts, cash position, expenditures and investments for the month ending March 31, 2014.

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C. Approve acceptance of the following donations:

1. $25 from Logan Minning to the New Richmond High School Faculty Scholarship fund
2. $30 from Vickie Corpuz to the New Richmond High School Faculty Scholarship fund
3. $25 from Bradley Hatfield to the New Richmond High School Faculty Scholarship fund
4. $20 from Owen and Wanda Stutzman to the New Richmond High School Faculty Scholarship fund
5. $25 from Rhonda Cain to the New Richmond High School Faculty Scholarship fund
6. $25 from Joyce Montgomery to the New Richmond High School Faculty Scholarship fund
7. $25 from Julie Fetchak to the New Richmond High School Faculty Scholarship fund
8. $25 from Amy Hauserman to the New Richmond High School Faculty Scholarship fund
9. $25 from Carol Ann Coulter to the New Richmond High School Faculty Scholarship fund
10. $25 from Daniel Heflin to the New Richmond High School Faculty Scholarship fund
11. $25 from Michael McKinley to the New Richmond High School Faculty Scholarship fund
12. $25 from Brian McMonigle to the New Richmond High School Faculty Scholarship fund
13. $50 from Danny and Shelley Glenn to the New Richmond High School Sports Foundation
14. $1,477 from an anonymous donor to the Troubadours

D. Approve the disposal of equipment:

TECHNOLOGY DEPARTMENT:

Quantity	Description	Serial Number	Inventory Control
1	IBM Intellistation E Pro	1S6214OUKAXLMF0	04197
1	Optiquest Monitor	CF00802886	01489
1	IBM E74 Monitor	56TTRW8	No Tag
1	Optiquest Monitor	C083501522	01985
1	Dell Laptop	CN06M1991296126N	02804
1	ViewSOnic Monitor	P10050301694	05041
1	Dell Optiplex GX270	DZCTP31	06088
1	Sony Monitor	0415893	00385
1	IBM ThinkCentre	KCYL98C	04281
1	Lexmark E210 Printer	1048265	No Tag
1	Monitor Optiquest Q51	707011802011	04477
1	Monitor CTX PL7	S0O881300574	01614
1	Computer HP dc5000	2UA5120Q5X	06435
1	Computer HP d530	USU42601XR	06434
1	Computer HP dc5000	2UA5180QCP	06429
1	Computer HP dc5000	2UA5180QNF	06437
1	Computer HP dc5000	2UA5280KRL	06428

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Quantity	Description	Serial Number	Inventory Control
1	Computer Dell GX270	5NZ8531	06032
1	Computer Dell GX270	GFL2531	06016
1	Computer Dell GX270	D4L2531	06108
1	Computer iMac Power PC G3	XB8376WLDFN	02308
1	Computer IBM ThinkCentre	1S809011UKCTV0PC	05091
1	Computer IBM ThinkCentre	1S809011UKCTV0NP	05080
1	Computer HP dc5000	2UA5180QLH	06446
1	Computer HP dc5000	2UA51909T9	06424
1	Computer IBM NetVista	1S830551UKCM4TTR	02393
1	Computer Dell GX270	FRYYJ21	02442
1	Computer HP dc5000 sff	2UA5180QHV	06440
1	Computer Dell GX270	3BX1531	06090
1	Computer HP dc5000 sff	2UA5170BBF	06422
1	Monitor IBM 6540-00N	23-65274	03374
1	Monitor Optiquest Q61	CF00802740	00670
1	Computer DellGX270	6Z8PR11	02769
1	IBM E 74 Monitor	88TA869	No Tag
1	Monitor Optiquest Q51	CF00501968	02092
1	Printer Canon BJ250	EJW06036	04027
1	Printer HP DeskJet 895CXi	MY97T1C0YTFB	00378
1	Monitor IBM 6540-00N	23-64889	5163 old
1	Monitor IBM 6540-00N	23-21204	03557
1	Monitor IBM 6540-00N	23-64888	03474
1	Monitor IBM 6540-00N	23-421428	03523
1	HP Pro 3400 Series MT	MXL2150SMW	08106
MIDDLE SCHOOL:			
1	Salt Spreader		No Tag
2	Utility Shelves Metal		No Tag
2	Wooden Bookshelves		No Tag
2	Snow Shovels		No Tag
1	Metal Book Rack		No Tag
2	Table Frames		No Tag
1	Podium Top		No Tag
2	Student Desks w/bookrack		No Tag
9	Plain Student Desks		No Tag
4	Ceramic Chairs		No Tag
5	Sled-type Student Desks		No Tag
1	Metal Typing Stand		No Tag
3	Metal Garbage Cans		No Tag
2	Metal Index Files		No Tag
HIGH SCHOOL:			
2	Chairs		No Tag
4	A/V Carts		No Tag
1	Light		No Tag
1	Coat Rack		No Tag
1	Old A/V Cart	30219000223198	No Tag

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E. Approve the following transfer of funds:

WHEREAS, as of April 1, 2014 an unexpended balance in the treasury to the credit of the Capital Improvements and Maintenance Fund (001-9005) which sum is not encumbered by any unliquidated and outstanding obligations or encumbrances and;

WHEREAS, the Board of Education has determined that it is necessary to transfer the sum of $100,000.00 from the Capital Improvements and Maintenance Fund (001-9005) to the Custodial Non-restricted Fund (001-9505).

NOW THEREFORE BE IT RESOLVED that the sum of $100,000.00 be and is hereby transferred/reallocated from the general fund to the Custodial Non-restricted Fund (001-9505).

F. Employ Tonya Chase as Assistant to the Treasurer effective May 5, 2014 on a one-year contract pro-rated, 260 days, 8 hours per day, 10 years experience.

Roll call: Mrs. Bennett, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mr. Hawkins, yea; Mr. Farmer, yea. Motion carried.

First Reading of 2015-2016 SY Calendar

JULY 2015
4th Independence Day

JANUARY 2016
1st New Year's Day
18th M L King Day – No School
Interim Reports

AUGUST 2015
18th District/Building Staff Meetings
19th Teacher Workday
20th First Day for Students

FEBRUARY 2016
K-12 P/T Conferences
7-12 P/T Conferences
K-6 P/T Conferences
15th Presidents' Day – No School

SEPTEMBER 2015
7th Labor Day – No School
Interim Reports
K-12 P/T Conferences
7-12 P/T Conferences
K-6 P/T Conferences

MARCH 2016
End of 3rd Quarter
Parent Teacher Comp Day
28th-31st Spring Break – No school

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OCTOBER 2015
End of 1st Quarter

APRIL 2016
Interim Reports
1st Spring Break – No School

NOVEMBER 2015
3rd Staff Development day – No school
Interim Reports
25th Parent Teacher Comp Day
26th & 27th Thanksgiving – No School

MAY 2016
26th Last day for students
End of 4th Quarter
27th Teacher Workday
30th Memorial Day

DECEMBER 2015
End of 2nd Quarter
21st Teacher Work Day
22nd-31st Christmas Break – No School

JUNE 2016

	T	S	Student Hours Calculation	TOTAL	
Instructional Days	178	178	178 Days x 6.17 hous/day =	1,098.26	1st Qrtr:
Inservice	2	2	2 Days x 6.17 hours/day =	12.34	2nd Qrtr:
Parent-Teacher Days	2	2	2 Days x 6.17 hours/day =	12.34	3rd Qrtr:
Teacher Work Days	3				4th Qrtr:
TOTAL	185	180	182 Days x 6.17 hours/day =	1,122.94	

Make-up days in the following order: **May 27, 31, June 1, 2, & 3, 2016**

2014-126 Moved by Mr. Walriven, seconded by Mr. Hawkins, adopt the following new and revised policies:

0157 – APPOINTMENT TO JOINT VOCATIONAL SCHOOL DISTRICT BOARD

As a participating district of the Grant Career Center Joint Vocational School District ("JVSD"), the Board of Education is entitled to representation on the Grant Career Center JVSD Board of Education in accordance with the most recent plan for the Grant Career Center JVSD on file with the Ohio Department of Education.

Beginning with terms expiring or vacated on or after September 29, 2013, the Board shall make appointments to the Grant Career Center JVSD in accordance with this policy consistent with the requirements of R.C. Section 3311.19.

Terms of Service on JVSD Board

Members appointed by the Board under this policy to the Grant Career Center JVSD Board shall serve for three (3) year terms of office. No member shall hold office for a period of longer than two (2) consecutive terms. Terms shall be considered consecutive unless separated by three (3) or more years.

Each appointment by this Board to the Grant Career Center JVSD Board will be through the adoption of a resolution setting forth the appointee's qualifications in accordance with this policy and the law.

Required Qualifications of Board Appointed JVSD Board Members

The Board may appoint to the Grant Career Center JVSD an individual who is not a current member of this Board who is otherwise lawfully eligible to serve as set forth below.

Members of the Grant Career Center JVSD Board appointed under this policy shall have experience as chief financial officers, chief executive officers, human resources manages, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy. This Board shall appoint individuals who represent employers in the region served by the Grant Career Center JVSD who are qualified to consider the State's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the State.

Coordination of Membership on JVSD Board

As members appointed to the Grant Career Center JVSD Board must be selected based on the diversity of the employers from the territory of the Grant Career Center JVSD, and because not less than three-fifths (3/5's) of the members of the Grant Career Center JVSD Board must reside in or be employed within that territory, it is incumbent upon the Superintendent to coordinate with the Grant Career Center JVSD Board and/or JVSD Superintendent, the ultimate composition of the Grant Career Center JVSD Board under this policy and consistent with law.

Upon the expiration of the term of any member of the Grant Career Center JVSD Board of Education or should a vacancy otherwise arise on that Board, the Superintendent will confer with the Grant Career Center JVSD Board and /or JVSD Superintendent for the purpose of addressing the composition of the Grant Career Center JVSD Board and representation by individuals appointed by this Board in accordance with this policy and law.

0166 – EXECUTIVE SESSION

The Board and its committees and subcommittees reserve the right to meet privately in executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:

A. consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation f a public employee, or official

B. investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member fo conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session.

C. consideration of the purchase of property for public purposes or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal private interest is adverse to the general public interest.

D. discussion with the Board's legal counsel, or disputes involving the Board that are the subject of pending or imminent court action

E. preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

F. matters required to be confidential by Federal law or regulations or State statutes.

G. specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the District's security

H. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or for negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. A unanimous quorum of the Board of=r its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

Collective bargaining meetings between employers and employee organizations are private and not subject to R.C. 121.22, R.C. 4117.21

An executive session will be held only at a regular or special meeting. After the meeting is convened, any member may make a motion for an executive session, and must state the purpose or purposes of the session by citing one (1) or more of the reasons set forth above. If the session is to discuss a personnel matter instead in paragraph A above, the particular subject for which the session has been called must be identified in the motion. The motion does not need to name

the person. Upon receiving a second to the motion and a majority roll-call vote of those present and voting, the chairperson shall declare the Board in executive session.

In keeping with the confidential nature of executive sessions, no member of the Board, committee or subcommittee shall disclose the content of discussions that take place during such sessions.

All members of the Board, committee or subcommittee are entitled to attend executive sessions. The Board, committee or subcommittee may invite any other person to attend an executive session.

1619.02 – PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS

The Board of Education provides coverage to eligible employees under fully insured group health plans. The Board has established the following fully insured group health plans:

Medical Plan

Prescription Drug Plan

Dental Plan

The Board acknowledges that these group health plans are required to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule as amended by Title I of the Genetic Information Nondiscrimination Act (GINA). Fully insured group health plans generally are exempt from many of the requirements imposed upon self-funded group health plans.

The Board also acknowledges that these fully insured group health plans are required to comply with the HIPAA Security Rule. The group health plans, working together with the insurer, will ensure the confidentiality, integrity, and availability of the group health plans' electronic Protected Health Information in accordance with the HIPAA Security Rule.

The Board hereby appoints the Treasurer to serve as the Security Official of the group health plans. The Board delegates authority to the Security Official to perform an information technology risk analysis and to develop risk management procedures, if necessary.

The Security Official shall review the insurer's internal policies and procedures implementing various security measures required by the HIPAA Security Rule with respect to electronic Protected Health Information. All of the group health plans' functions are carried out by the insurer and the insurer owns and controls all of the equipment and media used to create, maintain, receive, and transmit electronic Protected Health Information relating to the group health plans. Accordingly, the insurer is in the best position to implement the technical, physical, and administrative safeguards required by the HIPAA Security Rule. The Security Official may elect to utilize, as administrative guidelines, the insurer's own policies addressing

security measures for the group health plans' electronic Protected Health Information, as appropriate.

The fully insured group health plans established by the Board shall:

A. Refrain from taking any retaliatory action against any individual for exercising any right under the plan, filing a complaint with Health and Human Services, participating in any proceeding under Part C of Title XI of the Social Security Act, or opposing any act or practice made unlawful by the Privacy Rule provided that the individual has a good faith belief that the practice opposed is unlawful.

B. Not impose a requirement that participants waive their rights under the Privacy Rule as a condition of the provision of payment, enrollment in a health plan, or eligibility of benefits.

C. If the plan document is amended in accordance with the Privacy Rule, the plan must retain a copy of the plan document as amended for six (6) years from the date of its amendment or the date when it last was in effect, whichever is later.

D. Provide notification to affected individuals, the Secretary of the U.S. Department of Health and Human Services, and the media (when required), if the plan or one of its business associates discovers a breach of unsecured protected health information, in accordance with the requirements of HIPAA and its implementing regulations.

Fully insured group health plans established by the Board shall not create or receive protected health information, except for:

A. Summary health information. Summary health information is de-identified information that summarizes claims history, claims expenses, or type of claims experienced by health plan participants.

B. Information on whether an individual is participating in a group health plan, or is enrolled in or has disenrolled from a health insurance issuer or HMO offered by the plan.

C. Information disclosed to the plan under a signed authorization that meets the requirements of the Privacy Rule.

29 C.F.R. Part 1635
42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act
45 C.F.R. 160.102(a), 164.530(g), 164.530(h), 164.530(j), 164.530(k), 164.404
45 C.F.R. 164.406, 164.408, 164.502, 164.520(a)

2623.02 – THIRD GRADE READING GUARANTEE

All students entering the third grade must demonstrate a certain level of competency in reading before advancing to the fourth grade.

In accordance with State law, the Superintendent shall develop a program for the annual assessment of the reading skills of each student at the end of first, second, and third grade, and identify those students who are reading below their grade level. Each student's classroom

teacher shall be involved in the assessment and identification of those students who are reading below grade level.

The District shall provide intervention services to students whose assessments show that they are failing to make satisfactory progress toward attaining the academic standards for their grade level.

Definitions

"On track" means any student who is reading at grade level based on previous end of year standards expectations by September 30th.

"Not on track" means any student who is not reading at grade level based on previous end of year standards expectations by September 30th.

Assessment of Reading Skills Program

A. Diagnostic assessments in reading, as approved by the Ohio Department of Education (ODE), shall be given by September 30th of each year for students in kindergarten through Grade 3, with the exception of students with significant cognitive disabilities or other disabilities as authorized by the ODE on a case-by-case basis. For kindergarten students, prior to July 1, 2014, the kindergarten readiness assessment shall be administered not earlier than four (4) weeks prior to the start of school and not later than September 30th. For kindergarten students, beginning July 1, 2014, the kindergarten readiness assessment shall be administered not earlier than the first day of the school year and not later than November 1st, except the language and readiness skills portion of the assessment shall be administered by September 30th. For students enrolled in first, second, or third grade, the diagnostic assessments in reading shall be administered at least once annually.

   The District shall administer each applicable diagnostic assessment to any student who transfers into the District or into a new school within the District who did not take a diagnostic assessment at the previous school during the current school year, unless the student is excused from taking the assessment as provided for in the preceding paragraph. The diagnostic assessment(s) shall be administered within thirty (30) days of transfer.

   After the administration of any diagnostic assessment, the District shall provide to each student's parent a copy of the student's completed diagnostic assessment, the results of such assessment, and any other accompanying documents used during the administration of the assessment. The preceding documents and information shall be included in any reading improvement and monitoring plan(s) developed with respect to the student. The District shall also submit to ODE the results of the diagnostic assessments administered pursuant to this section.

B. Diagnostic assessment results shall be translated to ODE's definitions of "on track" and "not on track". The District shall make the final determination regarding whether a student is "on track" or "not on track".

C. If the diagnostic assessment shows that a student is "not on track" to be reading at grade level by the end of the year, the parent will be notified, in writing, of the following:

1. that the school has identified the student as having a substantial deficiency in reading
2. a description of current services provided to the student
3. a description of proposed supplemental instructional services and supports that will be provided to the student that are designed to remediate the identified areas of reading deficiency
4. that the statutorily prescribed assessment is not the sole determinant of promotion and that additional evaluations and assessments are available to the student to assist parents and the District in knowing when a student is reading at or above grade level and ready for promotion, and
5. that the student maybe retained in the third grade if s/he does not attain a score in the statutorily prescribed level on the third grade English Language arts assessment, unless the student is exempt as delineated below.

D. For each student identified to be "not on track", the District shall:

1. provide intensive reading intervention services and regular diagnostic assessments immediately following identification of a reading deficiency until the development of a reading improvement and monitoring plan;

   The intervention services shall include research-based reading strategies that have been shown to be successful in improving reading among low-performing readers and instruction targeted to the student's identified reading deficiencies.

2. develop a reading improvement and monitoring plan within sixty (60) days of learning of the reading deficiency;
3. assign a teacher who has at least one (1) year of teaching experience and satisfies one (1) or more of the following criteria:
   a. holds a reading endorsement and has attained a passing score on the corresponding assessment, as applicable
   b. has obtained a master's degree with a major in reading
   c. was rated "most effective" for reading instruction consecutively for the most recent two (2) years based on assessments of student growth measures developed by a vendor and that is on the list of State Board-approved student assessments
   d. was rated "above expected value added," in reading instruction, as determined by criteria established by the ODE, for the most recent consecutive two (2) years
   e. was rated "above expected value added," in reading instruction, as determined by criteria established by the ODE, for the most recent consecutive two (2) years
   f. holds an educator license for teaching grades pre-kindergarten through three (pre-K-3) or four through nine (4-9) issued on or after July 1, 2017

For a student who enters third grade for the first time on or after July 1, 2013, the District may alternatively assign a teacher with less than one (1) year of teaching experience provided the teacher meets at least one (1) of the criteria (a-f) set forth above and the teacher is assigned a qualified teacher mentor. The student may receive reading intervention or remediation services from a duly licensed speech-language pathologist.

Additionally, a student who enters third grade for the first time on or after July 1, 2013, but prior to July 1, 2016, may be assigned a teacher who holds an ODE-approved alternative credential or has successfully completed ODE-approved training that is based on principles of scientifically research-based reading instruction.

Finally, nothing in this Policy shall prevent a teacher, other than a student's classroom teacher (i.e., teacher of record), from providing the requisite reading intervention or remediation services to the student, so long as the assigned teacher has at least one (1) year of teaching experience, satisfies at least one (1) of the criteria (a-f) set forth above, and both the classroom teacher and the building Principal agree to the assignment. Such an assignment must be documented in the student's reading improvement and monitoring plan.

Reading Improvement and Monitoring Plan

The reading improvement and monitoring plan developed for students identified as "not on track" shall include:

A. identification of the student's specific reading deficiency;

B. a description of proposed supplemental instructional services and support that will be provided to the student to remediate the identified reading deficiencies;

C. opportunities for the student's parent/guardian to be involved in the instructional services;

D. a process to monitor the implementation of the student's instructional services;

E. a reading curriculum during regular school hours that assists students to read at grade level, provides scientifically based and reliable assessments, and provides initial and ongoing analysis of each student's reading progress; and

F. a statement that if the student does not attain at least the equivalent level of achievement pursuant to R.C. 3301.0710(A), the student may be retained in third grade.

Such intervention or remediation services shall include intensive, explicit, systematic instruction, and instruction in phonetics pursuant to rules adopted by the State Board of Education.

Reporting Requirements

All assessment results and determinations shall be compiled and maintained by the District. The District shall comply with all reporting requirements of Ohio's Third Grade Reading Guarantee.

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Held Market Street School 6:00 p.m. April 21, 2014

Promotion/Retention

For any student who enters third grade prior to July 1, 2013, and does not attain at least the equivalent level of achievement designated by R.C. 3301.0170(A)(3) on the third-grade reading achievement test, unless the student is excused from taking the assessment pursuant to R.C. 3301.0711(C), the District shall do one of the following:

A. promote the student to fourth grade if the student's Principal and reading teacher agree that other evaluations of the student's skill in reading demonstrate that the student is academically prepared to be promoted to the fourth grade

B. promote the student to fourth grade, but provide the student with "intensive" intervention services in fourth grade

C. retain the student in the third grade

For any student who does not attain by the end of the third grade at least a score in the range designated by statute in the reading test prescribed under R.C. 3301.0710(A)(2)(c), the District shall offer intensive remediation services during the summer following third grade.

Beginning with students who enter the third grade in the 2013-2014 school year, no student shall be promoted to the fourth grade who does not attain at least the equivalent level of achievement designated by R.C. 3310.0710(A)(3) on the assessment prescribed to measure skill in English language arts (ELA) expected at the end of third grade unless the student is excused from taking the assessment pursuant to R.C. 3301.0711(C) or one (1) of the following applies:

A. the student is limited English proficient student who has been enrolled in United States schools for less than three (3) full school years and has had less than three (3) years of instruction in an English as a second language program; or

B. the student is a child with a disability entitled to special education and related services under R. C. Chapter 3323 and the student's individualized education program (IEP) exempts the student from retention under State law; or

C. the student demonstrates an acceptable level of performance on an alternative standardized reading assessment as determined by the Ohio Department of Education (ODE); or

D. all of the following apply:

   1. The student is a child with a disability entitled to special education and related services under R.C. Chapter 3323.

   2. The student has taken the third grade English language arts achievement assessment, as prescribed.

   3. The student's IEP or Section 504 Plan shows that the student has received intensive remediation in reading for two (2) school years, but still demonstrates a deficiency in reading.

4. The student previously was retained in any of grades kindergarten to three.

Or

E. the student received intensive remediation for reading for two (2) school years but still demonstrates a deficiency in reading and was previously retained in any of grades kindergarten to three. Any such student shall continue to receive intensive reading instruction in grade four. The instruction shall include an altered instructional day that includes specialized diagnostic information and specific research-based reading strategies that have been successful in improving reading among low-performing readers.

A student retained under the provisions of the Third Grade Reading Guarantee and this policy shall be considered for mid-year promotion if that student demonstrates that s/he is reading at or above grade level, in accordance with the provisions of Policy 5410 – Promotion, Academic Acceleration, Placement, and Retention. Such action shall be considered in consultation with the parent/guardian and the Student Intervention Team and with the concurrence of the building administrator.

Intensive Remediation Services

Remediation services for students on reading improvement and monitoring plans shall be research-based reading strategies that have been shown to be successful in improving reading among low-performing readers.

If a student is retained by the Third Grade Reading Guarantee, the student must be provided intense remediation services until s/he is able to read at grade level. The remediation services must include intense interventions and consist of at least ninety (90) minutes of reading instruction daily.

The District shall provide the option for students to receive reading intervention services from one or more providers other than the District. Both the District and ODE have the authority to screen and approve such providers.

Interventions for students who have been retained may include:

A. small group instruction;

B. reduced student-teacher ratios;

C. more frequent progress monitoring;

D. tutoring or mentoring;

E. transition classes containing third and fourth grade students;

F. summer reading camp; or

G. extended school day, week, or year.

Intensive remediation services shall be targeted to the student's identified reading deficiency.

Nothing in this policy shall prevent the District from assigning a teacher to teach reading to any student who is an English language learner, and has been in the United States for three (3) years or less, or to a student who has an individualized education program ("IEP"), if that teacher holds an ODE-approved alternative credential or has successfully completed ODE-approved training that is based on principles of scientifically research-based reading instruction.

This policy shall be reviewed and updated periodically as necessary.

R.C. 3301.079, 0710, .0711, .0714, .0715, 3313.608, 3313.608(D), 3313.6012
A.C. 3301-13, 3301-35

3419.02 – PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS

REVISED POLICY - VOL. 32, NO. 2

PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS

The Board of Education provides coverage to eligible employees under fully insured group health plans. The Board has established the following fully insured group health plans:

Medical Plan
Prescription Drug Plan
Dental Plan

The Board acknowledges that these group health plans are required to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule as amended by Title I of the Genetic Information Nondiscrimination Act (GINA). Fully insured group health plans generally are exempt from many of the requirements imposed upon self-funded group health plans.

The Board also acknowledges that these fully insured group health plans are required to comply with the HIPAA Security Rule. The group health plans, working together with the insurer, will ensure the confidentiality, integrity, and availability of the group health plans' electronic Protected Health Information in accordance with the HIPAA Security Rule.

The Board hereby appoints the Treasurer to serve as the Security Official of the group health plans. The Board delegates authority to the Security Official to perform an information technology risk analysis and to develop risk management procedures, if necessary.

The Security Official shall review the insurer's internal policies and procedures implementing various security measures required by the HIPAA Security Rule with respect to electronic Protected Health Information. All of the group health plans' functions are carried out by the insurer and the insurer owns and controls all of the equipment and media used to create, maintain, receive, and transmit electronic Protected Health Information relating to the group health plans. Accordingly, the insurer is in the best position to implement the technical, physical, and administrative safeguards required by the HIPAA Security Rule. The Security Official may elect to utilize, as administrative guidelines, the insurer's own policies addressing security measures for the group health plans' electronic Protected Health Information, as appropriate.

The fully insured group health plans established by the Board shall:

A. Refrain from taking any retaliatory action against any individual for exercising any right under the plan, filing a complaint with Health and Human Services, participating in any proceeding under Part C of Title XI of the Social Security Act, or opposing any act or practice made unlawful by the Privacy Rule provided that the individual has a good faith belief that the practice opposed is unlawful.

B. Not impose a requirement that participants waive their rights under the Privacy Rule as a condition of the provision of payment, enrollment in a health plan, or eligibility of benefits.

C. If the plan document is amended in accordance with the Privacy Rule, the plan must retain a copy of the plan document as amended for six (6) years from the date of its amendment or the date when it last was in effect, whichever is later.

D. Provide notification to affected individuals, the Secretary of the U.S. Department of Health and Human Services, and the media (when required), if the plan or one of its business associates discovers a breach of unsecured protected health information, in accordance with the requirements of HIPAA and its implementing regulations.

Fully insured group health plans established by the Board shall not create or receive protected health information, except for:

A. Summary health information. Summary health information is de-identified information that summarizes claims history, claims expenses, or type of claims experienced by health plan participants.

B. Information on whether an individual is participating in a group health plan, or is enrolled in or has disenrolled from a health insurance issuer or HMO offered by the plan.

C. Information disclosed to the plan under a signed authorization that meets the requirements of the Privacy Rule.

29 C.F.R. Part 1635
42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act
45 C.F.R. 160.102(a), 164.530(g), 164.530(h), 164.530(j), 164.530(k), 164.404
45 C.F.R. 164.406, 164.408, 164.502, 164.520(a)

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42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act
45 C.F.R. 160.102(a), 164.530(g), 164.530(h), 164.530(j), 164.530(k), 164.404
45 C.F.R. 164.406, 164.408, 164.502, 164.520(a)

5460 – GRADUATION REQUIREMENTS

In order to acknowledge each student's successful completion of the instructional program appropriate to the achievement of District goals and objectives as well as personal proficiency, the Board of Education awards a diploma to eligible students at a graduation ceremony.

The Board shall award a regular high school diploma to every student enrolled in this District who meets the requirements of graduation established by this Board or who properly completes the goals and objectives specified in his/her individualized education program (IEP) including either the exemption from or the requirement to complete the tests required by the State Board of Education in order to graduate. Each student must demonstrate, unless exempted, at least a proficient level of skill on the tests required by the State Board of Education to graduate.

Graduation Requirements

The following courses are the minimum requirements for all students:

	Class of 2014	Class of 2015, 2016 & 2017	Class of 2018 and Beyond
Social Studies	1-1/2	1	1
American Government	½	1	1
American History	1	1	1
English	4	4	4
Health	½	½	½
Mathematics	4	4	4
Fine Arts	1	1	1
Science	3	3	3
Physical Education	½	½	½
College & Career Exploration			½
Electives	4	4	3-1/2
Total Credits Required	20	20	20

*Courses chosen from offerings in Art, Business, Industrial Technology and Music.

Mathematics units must include one (1) unit of algebra II or the equivalent of algebra II.

Students who participate in interscholastic athletics, cheerleading, or marching band for two (2) full seasons are exempt from the physical education requirement. Students must take another course of at least sixty (60) contact hours.

Science units must include one (1) unit of physical sciences, one (1) unit of life sciences and one (1) unit of advanced study in one (1) or more of the following sciences: chemistry, physics, or other physical science; advanced biology or other life science; astronomy, physical geology, or other earth or space science.

Electives units must include one (1) or any combination of foreign language, fine arts, business, career-technical education, family and consumer sciences, technology, agricultural education or English language arts, mathematics science or social studies courses not otherwise required.

All students must receive instruction in economics and financial literacy during grades 9-12. Students following a career-technical pathway are exempted from the fine arts requirement.

Students must pass all sections of the Ohio Graduation Test in order to graduate. Students must complete a minimum of twenty (20) community service hours during their 10th, 11th, and 12th grade years.

State of Ohio Honors Diploma

High School Academic Diploma with Honors for Graduating Classes of 2011 and Beyond
Students need to fulfill only 7 of the following 8 criteria

Subject	**Criteria**
English	4 units
Mathematics	4 units, including Algebra I, Geometry, Algebra II or equivalent and another higher Level course or a four-year sequence of courses that contain equivalent content
Science	4 units, including physics and chemistry
Social Studies	4 units
Foreign Language	3 units (must include no less that 2 units for which credit is sought) i.e., 3 units of one language or 2 units each of two languages
Fine Arts	1 unit
Career-Technical	Not counted toward requirements and may not be used to meet requirements

Electives	Not counted toward requirements
Grade Point Average	3.5 on a 4.0 scale
ACT/SAT Score [excluding scores from the writing sections]*	27 ACT/1210 SAT
Additional Assessment	None

*Writing sections of either standardized test should not be included in the calculation of this score.

Diploma with Honors requirements pre-suppose completion of all high school diploma requirements in Ohio revised code including:

½ unit physical education**

½ unit health

½ unit in American history

½ unit government

**SB 311 allows school districts to adopt a policy exempting students who participate in athletics or cheerleading for two (2) full seasons from the physical education requirement.

Students enrolled in Tech-Prep for one-half (1/2) days must meet the requirements of New Richmond High School for graduation.

A student may be excused from the physical education requirement because of illness or for any other reason acceptable to the principal of the high school.

Summer school credits will be accepted toward graduation providing the building principal has given approval to register for the course(s).

Credit may be earned by:

A. completing coursework;

B. testing out of or demonstrating mastery of course content; or

C. pursuing one (1) or more educational options in accordance with the District's Credit Flexibility Program.

Credit may be earned at an accredited postsecondary institution.

Every high school may permit students below the ninth grade to take advanced work for credit. This work shall count toward the graduation requirements if it was both:

A. taught by a person who possesses a license/certificate issued under State law that is valid for teaching high school;

B. designated by the Board as meeting the high school curriculum requirements.

An honors diploma shall be awarded to any student who meets the established requirements for graduation or the requirements of his/her IEP; attains the applicable scores on the tests required by the State Board of Education to graduate; and meets any additional criteria the State Board may establish.

No student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure. A student may be denied participation in the ceremony of graduation when personal conduct so warrants.

The Board also shall grant a diploma of adult education to all District residents over the age of twenty-one (21) who meet the requirements established by the State Board of Education.

The Superintendent shall establish whatever administrative guidelines are necessary to comply with State rules and regulations.

R.C. 3313.60, 3313.603, 3313.61, 3313.611, 3313.614, 3313.647, 3323.08
R.C. 3301.07, 0710, 0711
A.C. 3301-41-01, 3301-13-01 to 07

8390 – ANIMALS ON DISTRICT PROPERTY

Introduction

The Board of Education recognizes that there are many occasions when animals are present on District property and many reasons for those animals' presence. Animals are commonly utilized by teachers during classroom presentations and often housed in classrooms and other locations on campus. Additionally, employees, students, parents, vendors, and other members of the public may be accompanied at school by a service animal in accordance with Federal and State law and this policy.

This policy applies to all animals on District property, including service animals.

Definitions

A. **"Animal"**: includes any living creature that is not a human being.

B. **"Service animal"**: pursuant to 28 C.F.R. Section 35.104, "means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone,

providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition."

The Americans with Disabilities Act (ADA) also defines a miniature horse as an animal that can serve as a service animal, so long as the miniature horse has been individually trained to do work or perform tasks for the benefit of the individual with a disability. To better determine whether the Board must allow for the use of a miniature horse or make modifications to buildings, the Board should refer to Section 35.136 (c) through (i) of the ADA.

Vaccination, Licensing and/or Veterinary Requirements

Animals, including service animals, housed on or brought on to District property on a regular basis must meet every veterinary requirement set forth in State law and County regulation/ordinance, including but not limited to rabies vaccination or other inoculations required to be properly licensed.

Animals in Classroom

Use of animals in classrooms shall be limited to that necessary to support the education mission, taking into consideration that some animals can cause or exacerbate allergic reactions, spread bacterial infections, or cause damage and create a hazard if they escape from confinement. Animals in classrooms shall be kept in a healthy condition in appropriate cages or tanks, which are kept clean (see AG 8405A). Owners of pets (see AG 8405A) and service animals (see AG9160B) brought on schools property are liable for any harm or injury caused by the animal to other students, staff visitors, and/or property.

Except where required by law, the presence of an animal shall be disallowed if documented health concerns of a student or staff member cannot be accommodated.

Service Animals for Students

The student's need for and use of the service animal must be documented in the student's individual education plan (IEP) or Section 504 Plan.

A service animal is the personal property of the student and/or parents. The Board does not assume responsibility for training, daily care, or healthcare ( ) or supervision of service animals. The Board does not assume responsibility for personal injury or property damage arising out of or relating to the presence or use of service animals on District property or at District-sponsored events.

A service animal that meets the definition set forth in the ADA and this policy shall be under the control of its handler. A service animal shall have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of

a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means), or under the control of a handler other than the student.

Required Documentation

The following documentation is required prior to a service animal being allowed at school or other Board property:

A. current IEP or Section 504 Plan that includes a provision regarding the use of a service animal;

B. current satisfactory health certificate or report of examination from a veterinarian for the service animal as required by this policy for all animals that are regularly present on District property; and

C. criminal background check for the handler, if the handler is not the student, in the same manner as required of vendors, individuals, or other entities under contract with the Board by Policy 8142 - Criminal History Record Check for Contracted School Services.

The Principal is responsible for determining whether the required documentation has been provided for the student's service animal. When the required documentation has been provided, the service animal will be permitted to accompany the student with a disability anywhere on the school campus where students are permitted to be.

Removing and/or Excluding a Student's Service Animal

In instances when a service animal has demonstrated that it is not under the control of the student or its handler, the Principal is also responsible for documenting such behavior and for determining if and when the service animal is to be removed and/or excluded from school property.

In instances when the service animal has demonstrated that it is not sufficiently housebroken, the Principal shall document such behavior and determine whether the service animal is to be removed and/or excluded from school property.

The Principal shall notify the Superintendent when a service animal is removed and/or excluded, and, immediately subsequent to such notification, document the reasons for the removal and/or exclusion.

The Principal's decision to remove and/or exclude a service animal from school property may be appealed in accordance with the complaint procedure set forth in AG 2260.01B - Section 504/ADA - Complaint and Due Process Procedures.

The procedures set forth in AG 2260B – Complaint Procedures for Nondiscrimination and Equal Educational Opportunity/Access are not intended to interfere with the rights of a student and his/her parents or an eligible student to pursue a complaint with the United States Department of Education's Office for Civil Rights.

Eligibility of a Student's Service Animal for Transportation

In some cases, as identified on the student's IEP or Section 504 Plan, there may be a need for a student with a disability and his/her accompanying service dog to access School District transportation. There may also be a need for the service animal's handler, if the handler is someone other than the student, to also access School District transportation.

Before a service animal is permitted to ride on a school bus or other Board-owned or leased vehicle, the student and his/her parents, or eligible student, and the handler, is s/he is someone other than the student, shall comply with the following:

A. The Transportation Supervisor shall meet with the student and his/her parents, or eligible student, and the handler, if s/he is someone other than the student, and the driver and bus assistant, if any. The student and his/her parents, or eligible student, and the handler, if s/he is someone other than the student, is responsible for providing information to the driver and bus assistant, if any, regarding critical commands needed for daily interaction and emergency/evacuation.

B. The Principal shall make arrangements for the student and his/her parents, or eligible student, and the handler, if s/he is someone other than the student, to provide an orientation for students who will be riding the bus/vehicle with the service animal regarding the animal's functions and how students should interact with the animal.

C. The service animal must participate in bus evacuation drills with the student.

The service animal shall board the bus by the steps with the student, not a lift, unless the student uses the lift to enter and exit the bus.

While the bus/vehicle is in motion, the service animal shall remain positioned on the floor, at the student's feet. A representative of the Transportation Office will meet with the student and his/her parents, or eligible student, and the handler, if s/he is someone other than the student, to determine whether the service animal should be secured on the bus/vehicle with a tether or harness.

Situations that would cause cessation of transportation privileges for the service animal include:

A. the student, or handler, is unable to control the service animal's behavior, which poses a threat to the health or safety of others; or

B. the service animal urinates or defecates on the bus.

The student and his/her parents shall be informed of behaviors that could result in cessation of transportation privileges for the service animal, in writing, prior to the first day of transportation.

If it is necessary to suspend transportation privileges for the service animal for any of the above reasons, the decision may be appealed to the Director of Pupil and Staff Services.

Although transportation may be suspended for the service animal, it remains the District's

responsibility to transport the student. Furthermore, unless the behavior that resulted in the service animal's removal from the bus is also documented during the school day, the service animal may still accompany the student in school.

Service Animals for Employees

In accordance with Policy 1623, Policy 3123, and Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment, the Board provides qualified individuals with disabilities with accommodation(s). An employee with a disability may request authorization to use a service animal while on duty as such an accommodation. As required of all animals under this policy, an employee with a disability who utilizes a service animal as an accommodation must provide a current satisfactory health certificate or report of examination from a veterinarian for the animal.

Service Animals for Parents, Vendors, Visitors, and Others

Individuals with disabilities who are accompanied by their service animals are permitted access to all areas of the District's facilities where members of the public, as participants in services, programs or activities, as vendors, or as invitees, are permitted to go. Individuals who will access any area of the District's facilities with their service animals should notify the Principal that their service animal will accompany them during their visit.

As required of all animals under this policy, an individual with a disability who has a service animal will be required to provide a current satisfactory health certificate or report of examination from a veterinarian for the animal if they will visit an area of the District's facilities on a regular basis.

An individual with a disability who attends a school event will be permitted to be accompanied by his/her service animal in accordance with Policy 9160 - Public Attendance at School Events. If the individual with a disability will attend a regularly scheduled series of events with his/her service animal, the individual with disabilities will be required to provide a current satisfactory health certificate or report of examination from a veterinarian for the animal, which is required for all animals by this policy.

28 C.F.R. 35.104
Section 504 of the Rehabilitation Act of 1973, as amended (Section 504)
The Americans with Disabilities Act, as amended (ADA)
The Individuals with Disabilities Education Improvement Act (IDEIA)
R.C. 955.43
R.C. 1717.01

8405 – ENVIRONMENTAL HEALTH AND SAFETY ISSUES

The Board of Education recognizes its responsibility relative to student, employee, and visitor health and safety, and the need for development of a comprehensive program designed to provide a healthy, safe, and secure environment on District property and at District-sponsored

activities. To achieve this, it is the intent of the Board that the District will avail itself of the most current, proven technologies in the fields of health, safety, and environmental sciences.

STUDENT, EMPLOYEE, AND VISITOR HEALTH AND SAFETY

The District shall develop and implement an environmental health and safety program that is positive, proactive, integrates responsibilities within the District, and promotes and incorporates the following:

A. Procedures describing a hazard identification and abatement program that requires the periodic inspection of District facilities, the implementation of immediate and programmed corrective actions when deemed necessary by such inspections, and the development of a District-wide hazard reporting procedure that enables employee/stakeholder participation. This program should also provide procedures for identifying and responding to hazards that are created by outside entities, inspecting activities of contractors, and inspecting new facilities to determine whether or not appropriate requirements for environmental health and safety have been met.

B. Procedures that promote environmental health and safety awareness among employees, students, and stakeholders. These procedures shall include, but not be limited to, the establishment of school and District safety committees, and the establishment of a program of regular communication with students, employees, and stakeholders about pertinent safety and health issues through available mediums in the District.

C. Procedures directed toward the safety and health of students during transportation to and from school, at school, and during participation in school-related activities. These procedures shall include, but not be limited to, promoting bus safety for students, assessing the safety of school traffic patterns, operating school clinics, administering medication and medical treatment, promoting laboratory and shop safety, promoting safety in sports and other outdoor activities, inspecting playground equipment and promoting safety on playgrounds, and assessing environmental exposure.

D. Procedures related to District employee health and safety issues that include, but are not limited to, provision of work areas free from recognized hazards and OSHA-related programs that are required by Federal and State law, such as, employee safety and health training and training in hazard recognition, and defining employer and employee responsibilities and expectations related to health and safety.

E. Procedures describing an accident reporting and investigation system that provides for identification of root causes, determination of remedial and programmed corrective actions, and provides communication about accidents to employees and stakeholders.

F. Procedures that detail plans for foreseeable emergencies and fire prevention.

PHASE-OUT/BANNED PRODUCTS

The Superintendent shall require that any chemicals, insecticides, or other materials that the Federal government is phasing out and/or banning by a certain date be immediately banned from use on Board property.

~~ANIMALS IN CLASSROOMS~~

~~Use of animals in classrooms shall be limited to that necessary to support the educational mission, taking into consideration that some animals can cause or exacerbate allergic reactions, spread bacterial infections, or cause damage and create a hazard if they escape from confinement. Animals in classrooms shall be kept in a healthy condition in appropriate cages or tanks, which are kept clean (see AG 8405A).~~

~~Owners of pets (see AG 8405A) and service animals (see AG 9160B) brought on school property are liable for any harm or injury caused by the animal to other students, staff, visitors, and/or property.~~

INDOOR ENVIRONMENTAL QUALITY (IEQ)

The Board recognizes that excessive moisture levels within the schools can lead to conditions that are optimum for the development of biological contaminants, such as mold and fungi on building surfaces. The Board further recognizes that the presence of these contaminants can be harmful on contact with respiratory tissue.

Contributing factors to excessive moisture levels include the following:

A. roof leaks

B. structural defects in the building

C. improperly controlled humidity levels

D. faulty HVAC systems

As preventative measures, the District shall do the following:

A. address prevention of water intrusion as a priority indoor air quality (IAQ) issue and implement strategies toward its elimination

B. maintain environmental conditions in occupied areas that are in compliance with applicable regulations and strive to conform to consensus industry standards

C. implement a preventative maintenance program for HVAC systems which shall include, but not be limited to, periodic filter replacement, inspection, cleaning and disinfecting processes, and procedures to eliminate the contribution to indoor air quality problems caused by this equipment

D. implement a system for insuring materials used and purchased for use in the construction, furnishing and maintenance, including cleaning of facilities, do not contribute to the health hazards to employees and students by degrading the quality of indoor air

E. In addition, activities that create indoor air quality health hazards shall not be permitted

In addition, the Superintendent shall develop administrative guidelines for the proper monitoring of the factors that contribute to excessive moisture and for the development of mitigation plans when, and if, problems with IAQ are identified (see AG 8405).

DIESEL EXHAUST AND SCHOOL BUS IDLING

In accordance with the Environmental Protection Agency's initiative to reduce pollution that is caused by school buses on school property, the Board will take the recommended steps to reduce the negative effect of diesel exhaust on indoor and outdoor air quality on school campuses. This effort shall include, but not be limited to, reducing bus idling time and reinforcing smart driving practices.

The Superintendent shall develop the administrative guidelines necessary to establish these practices in the District (see AG 8615).

POLLUTION CONTROL AND PREVENTION

In an effort to comply with environmental policy and applicable regulations, the District shall develop and implement procedures designed to prevent air and water pollution, minimize or eliminate waste streams where possible, and identify possible sources of air and water pollution.

SEE ALSO THE FOLLOWING RELATED POLICIES:
Policy 7430 - Risk Reduction Program
Policy 8410 - Crisis Intervention
Policy 8420 - Emergency Situations at Schools
Policy 8431 - Preparedness for Toxic Hazard and Asbestos Hazard
Policy 8442 - Reporting Accidents
Policy 8450 - Control of Casual-Contact Communicable Diseases
Policy 8453 - Direct Contact Communicable Diseases
Policy 8453.01 - Control of Blood-Borne Pathogens

8462 – STUDENT ABUSE AND NEGLECT

The Board of Education is concerned with the physical and mental well-being of the students of this District and will cooperate in the identification and reporting of cases of child abuse or neglect in accordance with law.

Every Board official and employee who, in connection with his/her position, knows or suspects child abuse or neglect must immediately report that knowledge or suspicion to a public children's services or local law enforcement agency. Such reporting is required in every case that reasonably indicates that a child under the age of eighteen (18) or a physically or mentally disabled child under the age of twenty-one (21) has been abused (physically or mentally) or neglected or faces the threat of being abused or neglected.

The Board official and employee making the report shall also notify the appropriate administrator according to the District's Reporting Procedure for Student Abuse or Neglect and shall secure prompt medical attention to any such injuries reported.

Each principal should be mindful of the possibility of physical or mental abuse being inflicted on a student by an employee. Any such instances, whether real or alleged, should be dealt with in accordance with the administrative guidelines established by the Superintendent. Board

officials and employees must report suspected abuse to a public children's services or local law enforcement agency even when the suspected abuser is another official or employee.

The identity of the reporting person shall be confidential, subject only to disclosure by consent or court order. Information concerning alleged child abuse of a student is confidential information and is not to be shared with any unauthorized person. A staff member who violates this policy may be subject to disciplinary action and/or civil and/or criminal penalties.

In accordance with law, the Board will provide appropriate instruction on personal safety and assault prevention to all students in grades K-6. In order to develop programs that are appropriate and effective, the Superintendent is authorized to consult with public and/or private agencies or individuals involved in child abuse prevention and intervention. In addition, the Superintendent shall provide a program of in-service education on school safety, **and violence prevention including human trafficking content, youth suicide awareness and prevention,** and prevention of child abuse, violence and substance abuse and promotion of positive youth development, including a review of Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior, for all elementary, middle and high school staff members all nurses, teachers, counselors, school psychologists and administrators who work in the District's elementary, middle and high schools.

The Board shall develop the suicide awareness and prevention curriculum in consultation with public or private agencies or persons involved in youth suicide awareness and prevention programs.

The in-service education provided to middle and high school employees shall include training in the prevention of dating violence.

All newly-employed professional staff, nurses, teachers, counselors, school psychologists and administrators who work in the District's elementary, middle and high schools shall complete at least four (4) hours of in-service training within two (2) years of the date of employment. Further, all middle and high school staff members, nurses, teachers, counselors, school psychologists and administrators
employed by the District as of October 16, 2009, must complete the initial four (4) hours of in-service training no later than October 16, 2011. Additional training must occur every five (5) years thereafter.

A law enforcement officer or children's services agency investigating child abuse or neglect may interview a student on school grounds only in accordance with Board Policy 5540.

R.C. 2151.421, 3313.60, 3319.073

Roll call: Mrs. Bennett, yea; Mr. Farmer, yea; Mrs. Hayden, yea; Mr. Hawkins, yea; Mr. Walriven, yea. Motion carried.

2014-127 Moved by Mr. Hawkins, seconded by Mrs. Bennett, to adopt the New Richmond Middle and High School Handbooks as presented. Roll call: Mr. Farmer, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mrs. Bennett, yea; Mr. Hawkins, yea. Motion carried.

2014-128 Moved by Mr. Walriven, seconded by Mr. Farmer, to approve the Memorandum of Agreement Between the New Richmond Exempted Village School District and U.S. Grant Career Center

Board of Education for Satellite Career Technical Programs as presented. Roll call: Mrs. Bennett, yea; Mr. Hawkins, yea; Mrs. Hayden, yea; Mr. Farmer, yea; Mr. Walriven, yea. Motion carried.

2014-129 Moved by Mr. Hawkins, seconded by Mrs. Bennett, to approve the resolution re-employing an administrator as nominated by the Superintendent:

Whereas, the contract of employment of Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young, Administrators in New Richmond Exempted Village School District will expire on July 31, 2014; and

Whereas, Superintendent Adam Bird has nominated Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young in their present positions; and

Whereas, Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young have been evaluated in accordance with procedures adopted by the Board of Education for New Richmond Exempted Village School District; and

Whereas, Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young have been notified that their contracts expire on July 31, 2014 and that they may request a meeting with the Board of Education; and

Whereas, the Board of Education has considered the evaluation of Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young, Administrators;

BE IT RESOLVED by the Board of Education of New Richmond Exempted Village School District, Clermont County, Ohio pursuant to RC 3319.02, that:

1. The nomination of Courtney Lilly, Wayne Prescott, Mathew Prichard, Joseph Roach and Brenda Young by the Superintendent Adam Bird to be re-employed in their present positions is accepted.

2. Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young are re-employed in their present positions for a term of two (2) years commencing August 1, 2014 and ending July 31, 2016.

3. Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young shall be paid an annual salary as stipulated in their contracts of employment, which amount may be increased by mutual agreement during the terms of their appointment by amending the contract of employment.

4. Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young shall work two hundred sixty days per year.

5. Courtney Lilly, Wayne Prescott, Matthew Prichard, Joseph Roach and Brenda Young shall receive all benefits as stipulated in the contract of employment and in Board of Education Policy 1415 (Salary, Severance Pay, Fringe Benefits).

Roll call: Mr. Farmer, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mrs. Bennett, yea; Mr. Hawkins, yea. Motion carried.

2014-130 Moved by Mr. Walriven, seconded by Mr. Hawkins, to approve an unpaid Leave of Absence request from Deborah Wessel, classified employee, upon the exhaustion of any and all paid leave through close of business June 30, 2014. Roll call: Mrs. Bennett, yea; Mr. Farmer, yea; Mrs. Hayden, yea; Mr. Hawkins, yea; Mr. Walriven, yea. Motion carried.

2014-131 Moved by Mr. Hawkins, seconded by Mr. Farmer, approve the following:

A. Accept the resignation of the following:

1. Jane Bevins, certified employee, effective close of business May 31, 2014, for the purpose of retirement
2. Janice Fender, certified employee, effective close of business August 12, 2014, for the purpose of retirement
3. Elizabeth Groen, certified employee, effective close of business May 31, 2014, for the purpose of retirement
4. Beverley Lesko, certified employee, effective close of business May 31, 2014, for the purpose of retirement
5. James Reaker, certified employee, effective close of business June 30, 2014, for the purpose of retirement
6. Lori Richards, certified employee, effective close of business May 31, 2014, for the purpose of retirement
7. Patricia Verwold, certified employee, effective close of business May 31, 2014, for the purpose of retirement
8. Melissa Wildey, certified employee, effective close of business May 31, 2014, for the purpose of retirement
9. Emily Miller, certified employee, effective August 1, 2014.

B. Approve employment of the following:

1. <u>Certified Substitutes (2013-2014 SY)</u>

   a. Kathleen Edwards, effective March 27, 2014
   b. Cheryl Koehler
   c. Ronald Gibbs

2. <u>Classified Substitutes (2013-2014 SY)</u>

   a. Kathleen Edwards, effective March 27, 2014

C. <u>Classified Employee</u>

Ronald Crouch, Custodian, full-time, twelve (12) month, one year, pro-rated, limited contract, second shift, pay level 4

Roll call: Mrs. Bennett, yea; Mrs. Hayden, yea; Mr. Walriven, yea; Mr. Farmer, yea; Mr. Hawkins, yea. Motion carried.

RECORD OF PROCEEDINGS

Minutes of New Richmond Exempted Village Board of Education Meeting

Held Market Street School 6:00 p.m. April 21, 2014

2014-132 Moved by Mr. Farmer, seconded by Mr. Hawkins, to employ the following:

A. Outdoor Education – 6th Grade Supervisor (April 30 and May 1, 2014 - $86 per night)

1. Margaret Allen
2. Brenda Barnes
3. Lauren Bota
4. Gregory Chandler
5. Timothy Cook
6. Jeffrey Durm
7. Janice Fender
8. Kelly Gabriel
9. Rhonda Glover
10. Constance Hammer
11. Kelly Heckard
12. Mary Henderson
13. Michele Jackson
14. V. Todd Jackson
15. James Jeffreies
16. Samuel Long
17. Rita McCartney
18. Gregory Rains
19. Zachary Stock
20. Teresa Warren
21. Rebecca Woodard

B. Camp Joy Substitute Teachers (April 30, May 1 & 2, 2014 – $95 per day)

1. James Jeffries
2. Samuel Long
3. Gregory Rains

C. Summer Curriculum Writing
($21.38 per hour, upon Kronos submission, May 24 – August 8, 2014, Not to Exceed Five (5) Days, Under the Supervision of John Frye)

1. Vickie Corpuz

D. Summer School Administrator ($5,000 Stipend)

1. Gregory Chandler

Roll call: Mrs. Bennett, abstain; Mrs. Hayden, yea; Mr. Walriven, yea; Mr. Hawkins, yea; Mr. Farmer, yea. Motion carried.

2014-133 Moved by Mr. Hawkins, seconded by Mrs. Hayden to adjourn the regular meeting. Roll call: all yeas.

RECORD OF PROCEEDINGS

Minutes of New Richmond Exempted Village Board of Education Meeting

Held Market Street School 6:00 p.m. April 21, 2014

Mrs. Hayden declared the regular meeting adjourned at 8:50 p.m.

Kimberly Hayden, President

Teresa S. Napier, Chief Financial Officer