

# *New Richmond High School*

## **LETTER OF RECOMMENDATION REQUEST**

Please remember that you must turn in this form to the teacher, administrator or counselor AND make the request on Naviance.

Teacher Name: \_\_\_\_\_ Student Name: \_\_\_\_\_

Due date on Naviance: \_\_\_\_\_

1. Name of college/university or scholarship. Please circle YES or NO if you used the Common Application to apply

----- ( Y / N ) ----- ( Y / N )

----- ( Y / N ) ----- ( Y / N )

----- ( Y / N ) ----- ( Y / N )

2. Career Goal/Major (if undecided please list area of interest)

\_\_\_\_\_

3. List any activities in or out of school, special projects, special talents, you might want your teacher, administrator or counselor to be aware of when writing your letter.

\_\_\_\_\_

\_\_\_\_\_

4. List the courses where this teacher taught you (Class and Grade Level).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Please describe yourself with four to six adjectives and explain why you feel this way:

6. Describe a personally meaningful experience that has had a significant impact on your life.

7. Have you ever had to overcome a significant obstacle? If so, what did you do to overcome the challenge?