

## **ARTICLE I: NAME**

The name of the organization shall be the New Richmond Lions Sports Foundation.

## **ARTICLE II: MISSION**

The mission of the Sports Foundation is to support New Richmond High School athletics as an integral part of the educational mission of the New Richmond High School.

The Sports Foundation will assist New Richmond High School by supporting New Richmond High School athletic activities and promoting excellence in education, values, leadership, physical fitness, discipline, sportsmanship, and equal opportunities for all.

## **ARTICLE III: MEMBERSHIP AND DUES**

Section 1: Membership in this organization shall be open to any interested adult over eighteen (18) years of age who is not currently a full-time high school student.

Section 2: Only members in good standing of the organization shall be eligible to participate in its business meetings, or to serve in any of its elective or appointed positions.

Section 3: Membership will be from the time dues are paid until the first meeting of the following school year.

## **ARTICLE IV: OFFICERS AND THEIR ELECTION** [\[Top\]](#)

- a. The Advisory Committee of this organization shall consist of a president, vice-president, recording secretary, and treasurer.
- b. The Advisory Committee shall be elected by majority vote at the last meeting of the year. Any members in good standing and in attendance at that meeting are eligible to vote.
- c. If a member wishes to be nominated, they must submit their name to the Advisory Committee by the April meeting.
- d. Advisory Committee members may be reelected to multiple terms.
- e. A vacancy occurring in the Advisory Committee shall be filled through appointment by the President for the unexpired term.

## **ARTICLE V: DUTIES OF ADVISORY COMMITTEE** [\[Top\]](#)

Section 1: The President shall preside at all meetings of the organization and of the Advisory Committee and shall perform such other duties as may be prescribed in these bylaws. The President shall coordinate the work of the Advisory Committee of the organization.

Section 2: The Vice-President shall act as an aid to the President and shall perform the duties of the President in the absence or inability of the President to act.

Section 3: The recording secretary shall record the minutes of all meetings of the Foundation and of the Advisory Committee and shall perform such other duties as

may be delegated to the position.

Section 4: The Treasurer shall have custody of all funds and securities of the organization, shall keep a full and accurate account of receipts and expenditures, and shall make disbursements in accordance with the approved budget as authorized by the organization or the advisory committee. The Treasurer shall present a financial statement at every meeting. The President, as well as the Treasurer, shall have signatures on file so either may sign checks. In case of the death of the Treasurer, his or her successor shall be authorized to receive from the executor of said deceased, all property belonging to the organization.

The Treasurer's accounts shall be examined annually by the Advisory Committee of not less than three (3) members.

Section 5: The Advisory Committee, as defined by the Bylaws, shall have fiduciary responsibility for the New Richmond Sports Foundation. Decisions will be made by majority vote, within the guidelines of the Bylaws, at the regularly scheduled monthly meetings.

Section 6: The Advisory Committee shall transact all organizational business in the intervals between general meetings. The presence of three (3) members at an Advisory Committee meeting shall constitute a quorum.

Section 7:

The President may appoint as many event chairpersons as s/he deems necessary to conduct the business of the Foundation.

**ARTICLE VI: MEETINGS** [\[Top\]](#)

Section 1: There shall be eleven (11) regularly scheduled monthly meetings of the organization for the membership. Advisory Committee members shall meet as often as necessary to prepare for the once-per-month membership meeting and to conduct the business of the organization.

Section 2: The President or a majority vote of the Advisory Committee may call Special meetings.

Section 3: The Advisory Committee and members in good standing shall make decisions by a majority vote during the regularly scheduled monthly meetings. There must be at least five (5) voting members present to constitute a quorum.

Section 4: The privilege of holding office, introducing motions, and debating shall be limited to members in good standing.

**ARTICLE VII: BUDGET** [\[Top\]](#)

Section 1: Cash assets (including allowance for allocated funds) will always exceed \$2,000.

Section 2: Any expenditures exceeding \$5,000 must be presented at a regularly scheduled meeting for discussion. A decision will not be made by the Advisory Committee until the following scheduled meeting.

Section 3: The President shall have authority to make unilateral decisions on expenditures of no more than \$1,000.00, either singularly or in aggregate between regularly scheduled meetings. This aggregate amount may be increased in \$1,000.00 increments for each month in which a meeting does not occur.

**ARTICLE VIII: FISCAL YEAR** [\[Top\]](#)

The fiscal year of the organization shall begin on July 1st and end on the following June 30th.

**ARTICLE IX: AMENDMENTS** [\[Top\]](#)

a. The bylaws may be amended at any general meeting of the organization by a two-thirds (2/3) vote of the Advisory Committee.

b. A committee may be appointed to submit a revised set of bylaws as a substitute for the existing bylaws only by a majority vote of voting members at a meeting of the organization. The requirements for adoption of the revised set of bylaws shall be the same as in the case of an amendment.

c. The bylaws should be reviewed in April every 3 years. Any proposed revisions shall be submitted in April and then discussed. At the next meeting, The Advisory Committee will discuss, vote on, and adopt the bylaws.