

# LCE PTO VOLUNTEERS

- Complete this form to sign up to be a Room Mother or to volunteer for PTO events
- Be sure to include contact information
- Complete only one form per family
- Return the completed form by **Monday, August 25**

## \*\*\* VOLUNTEER CONTACT INFORMATION \*\*\*

If signing up to be a Room Mother or volunteering for PTO events, please let us know how to contact you. Feel free to copy this page and distribute to grandparents or friends who also may also be interested in volunteering!

Volunteer Name	Phone	Email

**PROVIDE  
CONTACT  
INFO BEFORE  
CONTINUING!**

## \*\*\* ROOM MOTHERS \*\*\*

Room Mothers plan the classroom Holiday Party and the annual Field Day celebration on the last day of school.

Head – The “Head Room Mothers” serve as party chairpersons and are responsible for coordinating each party with the classroom teacher and Room Mother Aides and Helpers. Two per classroom.

Aide – “Room Mother Aides” assist Head Room Mothers and should be able to attend each party.

Helpers – “Room Mother Helpers” are willing to supply party favors, refreshments, etc.

Child Name	Grade	Teacher	Select Preference		
			Head	Aide	Helper

## \*\*\* EVENT VOLUNTEERS \*\*\*

Refer to the schedule of PTO Events for a description of each of the following volunteer opportunities. Feel free to contact any of the event coordinators for more information.

Place a check mark next to each event in which you are interested. You are NOT making a commitment at this time, only stating your interest for a follow-up contact. The coordinator of the event will contact you when the event is drawing near.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Teacher Conference Meals   | <input type="checkbox"/> Santa Shop            | <input type="checkbox"/> Walk-A-Thon: Planning          |
| <input type="checkbox"/> Book Fairs                 | <input type="checkbox"/> Christmas Reception   | <input type="checkbox"/> Walk-A-Thon: Event Worker      |
| <input type="checkbox"/> Bake Sales                 | <input type="checkbox"/> Father/Daughter Dance | <input type="checkbox"/> 6 <sup>th</sup> Grade Farewell |
| <input type="checkbox"/> COSI on Wheels             | <input type="checkbox"/> Mother/Son Event      | <input type="checkbox"/> Graduation Receptions          |
| <input type="checkbox"/> Charlie Brown Thanksgiving | <input type="checkbox"/> Math & Science Night  | <input type="checkbox"/> Ice Cream Social (Aug 2015)    |

## LOCUST CORNER ELEMENTARY DIRECTORY

The LCE Directory is provided by the PTO to aid with communication among LCE families. Every LCE family will receive a copy of the directory which will include a staff directory of all school personnel, class rosters by grade/teacher and an alphabetized student directory including information requested below. All students will be listed in the class roster but only those students who return this form will be included in the student directory portion of the booklet.

### STUDENT INFORMATION

Enter student names below as you wish them to appear in the LCE Directory.

	First Name	Last Name	Grade
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

### CONTACT INFORMATION

Information provided below will be printed in the LCE Directory. You can choose how much information will be published by completing only those sections you wish to share.

Parent Name(s) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_



\_\_\_\_\_



# find all the things your school can buy with box tops cash!

Thank you for helping! Every Box Top you collect is worth 10¢ for your school. To see more ways to earn cash for your school, got to [bftc.com](http://bftc.com)!

1

S T U M I C R O S C O P E V

6

R L I B R A R Y B O O K S E

2

L H I E H L V I C E S T A L

7

C A R D A C R A Y O N S R U

3

U B I X E U F Z C E G E T E

8

M W S I V L B A R Y T Q S A

4

A H L O O A W G S U K R U T

9

F I E L D T R I P J Y W P I

5

Z T U M R O A M B R J K P M

10

E E V R K R O C E Q D B L V

B B G W L C F H U L M C I Z

X O F J E I O N S N G I E E

D A I N S T R U M E N T S G

E R E V D S E N I C X V P R

K D T W M E Y J V C G P W Y

## word bank

calculator

computer

library books

instruments

white board

crayons

field trip

art supplies

slide

microscope